

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 8, 2021 – BOARD AGENDA

## Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code):182 746 2930; (meeting password): 7282

- 9:00 1) **J. Mark Wedel, County Board Chair**
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
  - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.  
**Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.**
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File May 25, 2021 to June 7, 2021
  - B) Approve May 25, 2021 County Board Minutes
  - C) Approve Electronic Funds Transfers
  - D) Approve Commissioner Vouchers
  - E) Approve Auditor's Vouchers – Teamsters Insurance, R&B Contract payments
  - F) Approve Auditor's Vouchers – School Advance Payments
  - G) Approve Manual Warrants/Voids/Corrections – Camping Refund
  - H) Approve Manual Warrants/Voids/Corrections – Returned Payment – Account Closed
  - I) Approve Manual Warrants/Voids/Corrections – Unable To Locate Account
  - J) Approve Manual Warrants/Voids/Corrections – Participant Fees, State General Tax
  - K) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021
  - L) Approve Manual Warrants/Voids/Corrections – ELAN Pd 5-13-21 Allocated
  - M) Approve Manual Warrants/Voids/Corrections – Wrong Routing Number
  - N) Approve 2021 Squad Purchases
  - O) Approve 2<sup>nd</sup> Updated Memorandum of Understanding
  - P) Approve Temp On-Sale Liquor License – Isle Lions Club
  - Q) Approve Request To Fill D2 BOA Vacancy
  - R) Approve Request To Fill BOA and Planning Commission Vacancy
  - S) Adopt Resolution: Second Generation Recreation Plan
  - T) Adopt Resolution: 2021 State of MN Boat & Water Safety Grant Agreement

- U) Adopt Resolution: LG214 Premises Permit/Mille Lacs Trails, Inc.
- V) Adopt Resolution: LG214 Premises Permit/Mille Lacs Drift Skippers
- W) Adopt Resolution: Award Contact No. 20218

- 9:03 3) Dave McMillan – Long Lake Manager
  - A) Adopt Resolution LLCC Reopening Budget
- 9:18 4) John Welle – County Engineer
  - A) Approve CH 5 Alignment Options – BNSF Agreement
- 9:38 5) Jessica Seibert – County Administrator
  - A) Schedule Committee of the Whole Meeting
  - B) Administrator Updates
- 9:48 6) Committee Updates
- 10:18 Adjourn

The Aitkin County Board of Commissioners met this 25<sup>th</sup> day of May, 2021 at 9:00 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr.

Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the May 25, 2021 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING**

**Attendance**

The Aitkin County Board of Commissioners met this 25<sup>th</sup> day of May 2021, at 9: a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Anne Marcotte, Don Niemi, and Laurie Westerlund. Others present included: Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Financial Services Supervisor Jessi Goble (VIA WebEx), Child Support Supervisor Julie Herbst (VIA WebEx), County Administrator Jessica Seibert, Assistant to the County Administrator Angie Sahr, Paul Vold, KKIN (VIA WebEx), and Rebecca Fudala, Aitkin Independent Age (VIA WebEx).

**Agenda**

Jessica noted one change to the Agenda, Item IV would be changed to an update on the legislative session from Matt Freeman, the Executive Director of the Minnesota Association for Counties Social Services Administrators (MACSSA) instead of a Director update from Cynthia Bennett.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the May 25, 2021 Health & Human Services Board agenda with the one change.

**Minutes**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voting yes to approve the April 27, 2021 Health and Human Services Board minutes.

**Bills**

Carli stated that there were only normal monthly bills this month.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the bills.

**H&HS End of Legislative Session Update, Matt Freeman**

Matt went through his PowerPoint presentation for the Board members to update them on what was accomplished this legislative session.

**COVID-19 Update, Erin Melz**

Erin went through her presentation on where the county is in regard to vaccinations, COVID-19 numbers, and what the next steps are.

**Call to Order**

**Approved Agenda**

**Health & Human  
Services**

## Committee Reports

### CARE Report

Commissioner Westerlund reported that they did meet and talked about the need for more staff, looking for a new space for CARE and that this last month was the highest for use of their ride service.

### Lakes & Pines Update

Commissioner Niemi stated that they had a board member appreciation day and went through their audit results which were good.

The meeting was adjourned at 9:52 a.m.

Next Meeting – June 22, 2021

There was no Citizens' Public Comment

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows.

A) Correspondence File May 11, 2021 to May 24, 2021; B) Approve May 11, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$798,575.41; D) Approve Commissioner Vouchers: General Fund \$142,076.85, Reserves Fund \$5,970.62; Road & Bridge \$56,153.77, Health & Human Services \$28,904.64, State \$660.00, Trust \$7,983.94, Forest Development \$6,428.59, Capital Project \$1,264.70, Long Lake Conservation Center \$4,798.50, Parks \$76,113.03 for a total of \$423,460.14; E) Approve Auditor's Vouchers: General Fund \$4,138.62, Road & Bridge \$126.00, Health & Human Services \$1,008.00, Trust \$294.00, for a total of \$5,566.62; F) Approve Auditor's Vouchers – Sales Tax & Diesel Tax April 2021: General Fund \$490.16, Road & Bridge \$455.42, State \$0.26, Forest Development \$3.22, Parks \$158.55, for a total of \$1,107.61; G) Approve Auditor's Vouchers – R&B: Road & Bridge \$130,542.35; H) Approve Manual Warrants/Voids/Corrections – Elan paid 4/29/21 Allocated: General Fund -\$1,413.83, Reserves Fund \$789.18, Road & Bridge \$117.92, Health & Human Services \$259.31, Forest Development \$247.42, for a total of \$0.00; I) Approve Manual Warrants/Voids/Corrections – Stale Dated MoneyGram, Account Closed Check: Taxes & Penalties \$1,642.72; J) Approve Manual Warrants/Voids/Corrections – Mtg Reg and Deed Tax April 2021: General Fund \$0.04, State \$76,840.19, for a total of \$76,840.23; K) Approve Manual Warrants/Voids/Corrections – Camping Refund: Parks \$50.00; L) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$192.21; M) Approve Manual Warrants/Voids/Corrections – Returned Payments/Account Closed, Stop Payment: Taxes & Penalties \$1,849.00; N) Approve Manual Warrants/Voids/Corrections – Electronic Chargeback: Taxes & Penalties \$1,168.00; O) Approve Manual Warrants/Voids/Corrections – Stop Payment: Taxes & Penalties \$1,231.00; P) Approve Manual Warrants/Voids/Corrections – Camping Refunds: Parks \$120.00; Q) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$540.55; R) Approve Sign MOU for ACTISMA; S) Adopt Resolution: LG220 Application for Exempt Permit – Lawler Area Community Club; T) Adopt Resolution: Application for Grant-in-Aid Funds for Snowmobile and Ski Trails; U) Adopt Resolution: Application to Repurchase Tax-Forfeited Property; V) Adopt Resolution: Search & Rescue Donation – Idun Township; W) Adopt Resolution: Search & Rescue Donation – Seavey Township;

**Citizens' Public  
Comment**

**Consent Agenda**

# AITKIN COUNTY BOARD

May 25, 2021

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to approve – Sign MOU for ACTISMA.

**Sign MOU for ACTISMA**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: LG220 Application for Exempt Permit – Lawler Area Community Club.

**Resolution #20210525-064 LG220 Application for Exempt Permit – Lawler Area Community Club**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Avenue, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 13, 2021)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Application for Grant-in-Aid Funds for Snowmobile and Ski Trails.

**Resolution #20210525-065 Application for Grant-in-Aid Funds for Snowmobile and Ski Trails**

**WHEREAS**, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

**WHEREAS**, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

**WHEREAS**, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2021-2022 winter season, and

**WHEREAS**, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County,

**NOW, THEREFORE BE IT RESOLVED**, That the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

**BE IT FURTHER RESOLVED**, That the Aitkin County Trail Administrator be authorized to contract for the 2021-2022 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Application to Repurchase Tax-Forfeited Property.

**Resolution  
#20210525-066  
Application to  
Repurchase Tax-  
Forfeited Property**

**WHEREAS**, Charles and Deborah Carriger, husband and wife were taxpayers at the time of forfeiture (Applicants).

**WHEREAS**, the Applicants were listed as a party on an unrecorded quit claim deed from Pat Amato first party to the Pasquale Robert Amato and Linda Martin Amato Revocable Living Trust at the time of forfeiture

**WHEREAS**, the Applicants have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Lots 34 and 35 in the plat of Skyline Acres (T48 R27), and

**WHEREAS**, said Applicants has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Charles Carriger and Deborah Carriger "husband and wife" taxpayer 26656 and Taxpayer 177 in care of US for payment of taxes. Made Feb 18, 2020 in amount of \$3100.58 using ACI payment Inc. services (RNP002673BF3378) with assistance of Aitkin County Treasurer to complete electronic payment of \$3100.58 providing confirmation #6511371 for payment on taxpayer 26656 and 177.

20April 2021 relatives of Carrigers' discovered properties to be transferred to them were no longer listing for neither Amato Pasquale R and Gloria nor taxpayer 26656 – Carriger's even though parcels were paid over seventeen years by Carrigers.

27 Apr 2021 – May 6, 2021: Audit with assistance of Aitkin County Treasurer's Office determined Feb 18, 2020 payment of \$3,100.58 did not cover Lot 34 &35.

**WHEREAS**, the Applicants have made payment of all delinquent taxes of properties, and

**WHEREAS**, this board is of the opinion that said applications should be granted for such reasons,

**NOW, THEREFORE BE IT RESOLVED**, That the application of Charles and Deborah Carriger for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

# AITKIN COUNTY BOARD

May 25, 2021

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Search & Rescue Donation – Idun Township.

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amount set forth below to the county:

Idun Township	\$200.00
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**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Idun Township	Aitkin County Search & Rescue
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**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donation offered.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution: Search & Rescue Donation – Seavey Township.

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amount set forth below to the county:

Seavey Township	\$300.00
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**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Seavey Township	Aitkin County Search & Rescue
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**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donation offered.

**Resolution  
#20210525-067  
Search & Rescue  
Donation – Idun  
Township**

**Resolution  
#20210525-068  
Search & Rescue  
Donation –  
Seavey Township**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – To Support a Mississippi River – Brainerd Watershed, One Watershed One Plan;

**WHEREAS**, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

**WHEREAS**, the counties and soil and water conservation districts within the Mississippi River - Brainerd Watershed (Hydrologic Unit Code 07010104), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

**NOW, THEREFORE, BE IT RESOLVED**, that Aitkin County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

**BE IT FURTHER RESOLVED** that Aitkin County welcomes the opportunity to collaborate with the counties and soil and water conservation districts within the Mississippi River - Brainerd Watershed for watershed-scale planning efforts in the future; and

**BE IT FURTHER RESOLVED** that Aitkin County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts, within the Mississippi River - Brainerd Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution –To Support the Kettle River & Upper St. Croix Watershed, One Water One Plan;

**WHEREAS**, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

**Resolution  
#20210525-069  
To Support a  
Mississippi River  
– Brainerd  
Watershed, One  
Watershed One  
Plan**

**Resolution  
#20210525-070  
To Support the  
Kettle River &  
Upper St. Croix  
Watershed, One  
Water One Plan**

**WHEREAS**, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

**WHEREAS**, the counties, soil and water conservation districts, and watershed districts within the Kettle River & Upper St. Croix Watershed No. 07030003 & 07030001, as delineated in the attached Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

**NOW, THEREFORE, BE IT RESOLVED**, that Aitkin County supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

**BE IT FURTHER RESOLVED**, that that Aitkin County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Kettle River & Upper St. Croix Watershed River Watershed for watershed-scale planning efforts in the future; and

**BE IT FURTHER RESOLVED**, that Aitkin County Supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan. Aitkin County will participate in the Advisory Committee and not the Policy Committee of the planning process because the watershed is only 5% of the county’s jurisdictional area.

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Award Contract No. 20219;

**WHEREAS**, Contract No. 20219 is for construction of CP 001-027-001, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, May 10, 2021 with a total of three bids received, and

**WHEREAS**, R.C. Habeck Excavating LLC - Wahkon, MN - was the lowest responsible bidder in the amount of \$1,043,412.45.

**NOW THEREFORE, BE IT RESOLVED**, that R.C. Habeck Excavating LLC be awarded Contract 20219.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voted to approve GAP Acres Plat Approval.

**Resolution  
#20210525-071  
Award Contract  
No. 20219**

**GAP Acres Plat  
Approval**

# AITKIN COUNTY BOARD

May 25, 2021

Jessica Seibert – County Administrator held a CDBG Coronavirus Public Hearing/Grant Application at 10:30 am. There was no public comment.

**CDBG  
Coronavirus  
Public Hearing /  
Grant Application**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – CDBG Grant Application;

**Resolution  
#20210525-072  
CDBG Grant  
Application**

Applicant Name: Aitkin County

BE IT RESOLVED that Aitkin County (Applicant) act as the legal sponsor for the project contained in the Application to be submitted on or before June 1, 2021 (date) and that Chair Mark Wedel (Title of First Authorized Official) and Administrator Jessica Seibert (Title of Second Authorized Official) are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Aitkin County (Applicant).

BE IT FURTHER RESOLVED that Aitkin County (Applicant) has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Aitkin County (Applicant) has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Aitkin County (Applicant) may enter into an agreement with the State of Minnesota for the approved project, and that Aitkin County (Applicant) certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that Chair Mark Wedel (Title of First Authorized Official) and Administrator Jessica Seibert (Title of Second Authorized Official), or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

I CERTIFY THAT the above resolution was adopted by the Board of Commissioners (governing body of Applicant) of Aitkin County (Applicant) on May 25, 2021 (date).

Rich Courtemanche – Land Commissioner introduced Dave McMillan, Manager of LLCC.

**Meet Dave  
McMillan,  
Manager of LLCC**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members present voted to approve Updated Recreation Plan.

**Updated  
Recreation Plan**

Jessica Seibert, County Administrator updated the Board on the following:

**Administrator  
Updates**

- Economic Development
- Teamsters Negotiations Non Licensed
- Fiscal Recovery Funds Meetings
- Blandin Broadband Meetings
- MACA Call
- Dude Solutions Software Demo
- AMC End of Session Call
- MCMA Annual Business Meeting
- MRC Meeting

# AITKIN COUNTY BOARD

May 25, 2021

The Board discussed: MRC, Joint Counties Natural Resource Board, Economic Development, Blandin, CDBG, ATV Committee, Planning Commission, Extension, AMC, Arrowhead Counties Association

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to adjourn the meeting at 11:53 a.m. until Tuesday, June 8, 2021 at the Aitkin County Government Center.

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert  
County Administrator

**Board Discussion**

**Adjourn**



# Board of County Commissioners Agenda Request

**2C**  
Agenda Item #

**Requested Meeting Date:** 06/08/2021

**Title of Item:** Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Electronic Funds Transfer thru 5/31/2021		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**ELECTRONIC FUNDS TRANSFER**

Thru May 31, 2021 Board Meeting June 8, 2021

Date	Amount	Reason	Abstract Number
5/13/21	\$120.00	Manual Abstract	20948
5/17/21	\$1,168.00	Manual Abstract	20946
5/18/21	\$1,231.00	Manual Abstract	20947
5/19/21	\$1,321.00	Manual Abstract	20950
5/19/21	\$540.55	Manual Abstract	20949
5/21/21	\$550,044.95	Payroll Abstract	20951
5/21/21	\$3,332.19	Auditor Warrants	20952
5/21/21	\$1,284.60	Manual Abstract	20954
5/24/21	\$2,250,109.74	Auditor Warrants	20953
5/24/21	\$1,349,648.96	Manual Abstract	20956
5/25/21	\$12,739.44	Commissioner Warrants	20955
5/26/21	\$967.11	Manual Abstract	20958
5/26/21	\$220.00	Manual Abstract	20961
5/27/21	\$7,461.43	Manual Abstract	20960
5/28/21	\$143,444.29	Commissioner Warrants	20957
5/28/21	\$2,999.91	Auditor Warrants	20962
5/28/21	\$688.00	Manual Abstract	20963

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\$4,327,321.17

WLC1  
5/25/21 10:45AM

# Aitkin County

# 2D



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT				Commissioners			
6097	Verizon Wireless							
	01-001-000-0000-6250			35.01	VERIZON 2245	9879095623	Telephone	N
					05/05/2021 06/04/2021			
	01-001-000-0000-6250			32.96	WEDEL CELL PHONE	9879151016	Telephone	N
					05/07/2021 06/06/2021			
	<b>6097 Verizon Wireless</b>			<b>67.97</b>	<b>2 Transactions</b>			
1	<b>DEPT Total:</b>			<b>67.97</b>	<b>Commissioners</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
12	DEPT				Court Administration			
11634	Gammello & Pearson PLLC							
	01-012-000-0000-6232			255.00	01-PR-20-877	79724	Attorney Services	Y
	01-012-000-0000-6232			37.50	01-CR-20-664	79725	Attorney Services	Y
	01-012-000-0000-6232			15.00	01-PR-17-186	79727	Attorney Services	Y
	01-012-000-0000-6232			90.00	01-JV-20-945	79728	Attorney Services	Y
	01-012-000-0000-6232			52.50	01-PR-21-199	79729	Attorney Services	Y
	01-012-000-0000-6232			112.50	01-PR-21-261	79730	Attorney Services	Y
	01-012-000-0000-6232			157.50	01-P2-04-000016	79731	Attorney Services	Y
	01-012-000-0000-6232			330.00	01-PR-21-152	79732	Attorney Services	Y
	01-012-000-0000-6232			502.50	01-JV-21-323	79733	Attorney Services	Y
	01-012-000-0000-6232			60.00	01-CR-19-898/01-CR-20-14	79734	Attorney Services	Y
	<b>11634 Gammello &amp; Pearson PLLC</b>			<b>1,612.50</b>	<b>10 Transactions</b>			
	5176 Wetzel Law Firm							
	01-012-000-0000-6232			90.00	01-PX-99-99		Attorney Services	Y
	<b>5176 Wetzel Law Firm</b>			<b>90.00</b>	<b>1 Transactions</b>			
12	<b>DEPT Total:</b>			<b>1,702.50</b>	<b>Court Administration</b>	<b>2 Vendors</b>	<b>11 Transactions</b>	
42	DEPT				Treasurer			
9152	ACI Payments Inc							
	01-042-000-0000-5524			5.00	Electronic Chargeback Fees	1000047294	Handling Fee (Nfs Check)	N
	<b>9152 ACI Payments Inc</b>			<b>5.00</b>	<b>1 Transactions</b>			
999999000	Title Mark, LLC							
	01-042-000-0000-5079			3.76	Overpay State Deed Tax	463847	3% State Deed Tax	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	Title Mark, LLC		3.76		1 Transactions		
14330	US Bank 01-042-000-0000-6231		117.53	Copier Contract	442723318	Services, Labor, Contracts	N
14330	US Bank		117.53		1 Transactions		
<b>42</b>	<b>DEPT Total:</b>		<b>126.29</b>	<b>Treasurer</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>43</b>	<b>DEPT</b>			<b>Assessor</b>			
89471	Aitkin Co 4-H Council 01-043-000-0000-6405		40.00	Plat Book for KS	460	Office, Film & Computer Supplies	N
89471	Aitkin Co 4-H Council		40.00		1 Transactions		
2155	Hicks/James 01-043-000-0000-6405		140.00	Boot reimbursement		Office, Film & Computer Supplies	N
2155	Hicks/James		140.00		1 Transactions		
4641	Holiday Credit Office 01-043-000-0000-6511		235.48	Fuel 04/01/2021	1400X147443 04/30/2021	Gas And Oil	N
4641	Holiday Credit Office		235.48		1 Transactions		
5430	Minnesota State Board Of Assessors 01-043-000-0000-6240		690.00	BOA licensing		Dues & License Renewal	N
5430	Minnesota State Board Of Assessors		690.00		1 Transactions		
86235	The Office Shop Inc 01-043-000-0000-6405		47.89	Misc supplies	1096137	Office, Film & Computer Supplies	N
86235	The Office Shop Inc		47.89		1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250		35.01	Cell bill	9878835537	Telephone	N
6097	Verizon Wireless		35.01		1 Transactions		
<b>43</b>	<b>DEPT Total:</b>		<b>1,188.38</b>	<b>Assessor</b>	<b>6 Vendors</b>	<b>6 Transactions</b>	
<b>44</b>	<b>DEPT</b>			<b>Central Services</b>			
783	Canon Financial Services, Inc						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-044-000-0000-6231		248.78	CANON RENT	26700358	Services, Labor, Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>248.78</b>	05/01/2021 05/31/2021			
				1 Transactions			
1010	<b>City Of Aitkin</b>						
	01-044-100-0000-6800		8,245.50	2021 Tax Abatement	56-0-181801	Tax Abatements	N
<b>1010</b>	<b>City Of Aitkin</b>		<b>8,245.50</b>				
				1 Transactions			
89081	<b>North Ambulance Brainerd</b>						
	01-044-000-0000-6841		2,655.00	April 2021 Subsidy		Ambulance Appropriations	N
<b>89081</b>	<b>North Ambulance Brainerd</b>		<b>2,655.00</b>				
				1 Transactions			
3336	<b>Office Of MN. IT Services</b>						
	01-044-000-0000-6231		1,300.00	WAN MONTHLY SERVICE	DV21040324	Services, Labor, Contracts	N
<b>3336</b>	<b>Office Of MN. IT Services</b>		<b>1,300.00</b>	04/01/2021 04/30/2021			
				1 Transactions			
13722	<b>Quadient Finance USA, Inc.</b>						
	01-044-048-0000-6205		3,500.00	Postage 4/23/21	79000440801866	Postage	N
<b>13722</b>	<b>Quadient Finance USA, Inc.</b>		<b>3,500.00</b>				
				1 Transactions			
<b>44</b>	<b>DEPT Total:</b>		<b>15,949.28</b>	<b>Central Services</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	
<b>45</b>	<b>DEPT</b>			<b>Motor Pool</b>			
	13934 <b>The Tire Barn</b>						
	01-045-000-0000-6302		57.87	Oil Change - Car #31	57660	Car Maintenance	N
				05/10/2021			
	01-045-000-0000-6302		58.98	Oil Change - Car #7	57661	Car Maintenance	N
				05/10/2021			
	01-045-000-0000-6302		57.87	Oil Change - Car #38	57662	Car Maintenance	N
				05/10/2021			
	01-045-000-0000-6302		70.88	Oil Change - Car #21	57663	Car Maintenance	N
				05/10/2021			
<b>13934</b>	<b>The Tire Barn</b>		<b>245.60</b>				
				4 Transactions			
<b>45</b>	<b>DEPT Total:</b>		<b>245.60</b>	<b>Motor Pool</b>	<b>1 Vendors</b>	<b>4 Transactions</b>	
<b>49</b>	<b>DEPT</b>			<b>Information Technologies</b>			

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
10452	AT&T Mobility		77.50	ATT APRL/MAY	287279507473X0	Programming, Services, Contracts	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>77.50</b>		1 Transactions		
783	Canon Financial Services, Inc		72.07	MONTHLY LEASE FOR IT CANON PRI	26700365	Programming, Services, Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>72.07</b>		1 Transactions		
3010	Marco Business Products Inc		2,800.00	MARCO ASA/SWITCHING ASSISTANCE	INV8692279	Programming, Services, Contracts	N
<b>3010</b>	<b>Marco Business Products Inc</b>		<b>2,800.00</b>		1 Transactions		
<b>49</b>	<b>DEPT Total:</b>		<b>2,949.57</b>	<b>Information Technologies</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>52</b>	<b>DEPT</b>			<b>Administration</b>			
11293	League Of Minnesota Cities		520.00	MCMA ANNUAL CONFERENCE	343610	Registration Fee	N
<b>11293</b>	<b>League Of Minnesota Cities</b>		<b>520.00</b>		1 Transactions		
14570	Mn City County Management Association		123.83	MCMA Dues		Dues & Subscriptions	N
				05/01/2021	04/30/2022		
<b>14570</b>	<b>Mn City County Management Association</b>		<b>123.83</b>		1 Transactions		
<b>52</b>	<b>DEPT Total:</b>		<b>643.83</b>	<b>Administration</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>53</b>	<b>DEPT</b>			<b>Human Resources</b>			
10629	Ergometrics Inc		182.60	LAW ENFORCEMENT TESTING	140103	Services, Labor, Contracts	N
				04/28/2021	04/28/2021		
<b>10629</b>	<b>Ergometrics Inc</b>		<b>182.60</b>		1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLP		345.50	PEMBERTON LAW	20146317-000M	Attorney Services	Y
				04/01/2021	04/30/2021		
<b>13412</b>	<b>Pemberton, Sorlie, Rufer &amp; Kershner PLLP</b>		<b>345.50</b>		1 Transactions		
86235	The Office Shop Inc						

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc			8.12	OFFICE SUPPLIES	1096356-0	Office & Computer Supplies	N
				8.12		1 Transactions		
53	DEPT Total:			536.22	Human Resources	3 Vendors	3 Transactions	
90	DEPT				Attorney			
783	Canon Financial Services, Inc							
	01-090-000-0000-6625			326.99	Copier Contract	26700359	Office Equipment	N
					05/01/2021	05/31/2021		
783	Canon Financial Services, Inc			326.99		1 Transactions		
86235	The Office Shop Inc							
	01-090-000-0000-6405			13.95	Office Supplies	1095775	Office & Computer Supplies	N
86235	The Office Shop Inc			13.95		1 Transactions		
5173	Thomson Reuters-West Publishing							
	01-090-000-0000-6239			1,507.15	West Info Charges	844277110	Computer Research	N
					04/01/2021	04/30/2021		
	01-090-000-0000-6239			333.26	Library Plan	844374653	Computer Research	N
					05/01/2021	05/31/2021		
5173	Thomson Reuters-West Publishing			1,840.41		2 Transactions		
90	DEPT Total:			2,181.35	Attorney	3 Vendors	4 Transactions	
100	DEPT				Recorder			
9108	Pictometry International Corp							
	01-100-195-0000-6231			54,149.34	Aerial Imagery License -Pymt #	US424347	Services, Labor, Contracts-Land Records	N
9108	Pictometry International Corp			54,149.34		1 Transactions		
6101	West Central Indexing							
	01-100-195-0000-6231			186.72	ICRS May 2021	1655	Services, Labor, Contracts-Land Records	N
6101	West Central Indexing			186.72		1 Transactions		
100	DEPT Total:			54,336.06	Recorder	2 Vendors	2 Transactions	
110	DEPT				Courthouse Maintenance			
9561	Amazon Business							
	01-110-000-0000-6231			357.93	STANCHIONS AND SIGN HOLDERS	16F3-T9RJ-QCXR	Services, Labor, Contracts	N

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		01-110-000-0000-6422			172.88	ELEC. PRESSURE WASHER		1G7Q-T7C9-N1XX		Janitorial Supplies		N
		01-110-000-0000-6231			125.00	LAPTOP DESK		1J94-D7MN-Q4YY		Services, Labor, Contracts		N
<b>9561</b>	<b>Amazon Business</b>				<b>655.81</b>		<b>3 Transactions</b>					
4070	Riley Auto Supply	01-110-000-0000-6422			23.96	HITCH PINS		624802		Janitorial Supplies		N
<b>4070</b>	<b>Riley Auto Supply</b>				<b>23.96</b>		<b>1 Transactions</b>					
10698	Stericycle,Inc	01-110-000-0000-6255			30.10	Steri-Safe		401034919		Garbage		6
						06/01/2021	06/30/2021					
<b>10698</b>	<b>Stericycle,Inc</b>				<b>30.10</b>		<b>1 Transactions</b>					
<b>110</b>	<b>DEPT Total:</b>				<b>709.87</b>	<b>Courthouse Maintenance</b>		<b>3 Vendors</b>		<b>5 Transactions</b>		
<b>120</b>	<b>DEPT</b>					<b>Service Officer</b>						
10981	Bakken/Glen A.J.	01-120-000-0000-6350			50.00	Vet Van 4/6				Per Diem		Y
<b>10981</b>	<b>Bakken/Glen A.J.</b>				<b>50.00</b>		<b>1 Transactions</b>					
4641	Holiday Credit Office	01-120-000-0000-6511			249.48	Fuel Vet Van Apr		1400X136034		Gas And Oil		N
						04/01/2021	04/30/2021					
<b>4641</b>	<b>Holiday Credit Office</b>				<b>249.48</b>		<b>1 Transactions</b>					
5767	Lamke/Dennis C.	01-120-000-0000-6350			100.00	Vet Van 4/1, 4/21				Per Diem		Y
<b>5767</b>	<b>Lamke/Dennis C.</b>				<b>100.00</b>		<b>1 Transactions</b>					
10234	Miller/Conrad	01-120-000-0000-6350			50.00	Vet Van 4/23				Per Diem		Y
<b>10234</b>	<b>Miller/Conrad</b>				<b>50.00</b>		<b>1 Transactions</b>					
10677	Olsen/Gerald D	01-120-000-0000-6350			50.00	Vet Van 4/13				Per Diem		Y
<b>10677</b>	<b>Olsen/Gerald D</b>				<b>50.00</b>		<b>1 Transactions</b>					
11362	Roscoe/Bernie	01-120-000-0000-6350			50.00	Vet Van 4/5				Per Diem		Y

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11362	Roscoe/Bernie		50.00		1 Transactions		
15126	Timinski/Matt 01-120-000-0000-6350		50.00	Vet Van 4/7		Per Diem	Y
15126	Timinski/Matt		50.00		1 Transactions		
3518	Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230		200.00	Display Ad 3/16, 4/20	43172	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		200.00		1 Transactions		
11970	Wikelius/Charles 01-120-000-0000-6350		100.00	Vet Van 4/8, 4/15		Per Diem	Y
11970	Wikelius/Charles		100.00		1 Transactions		
9255	Witt/Warren 01-120-000-0000-6350		100.00	Vet Van 4/2, 4/14		Per Diem	Y
9255	Witt/Warren		100.00		1 Transactions		
120	DEPT Total:		999.48	Service Officer	10 Vendors	10 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		27.13	Republication	831116	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		93.00	Notice of Hrg 5/5	831117	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		82.00	Notice of Hrg 5/17	832364	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		202.13		3 Transactions		
9561	Amazon Business 01-122-000-0000-6405		179.99	VG2448 Monitor	1T73-KWNM-NTY1	Office, Computer, Film, & Field Supplies	N
9561	Amazon Business		179.99		1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6350		90.00	BOA mtgs		Per Diem	Y
	01-122-038-0000-6330		85.12	BOA mlg		Boa/Pc Mileage	Y
15142	Christensen/Charles		175.12		2 Transactions		
999999000	Greenwood/Gary 01-122-000-0000-6820		850.00	Refund P&Z App	2021-006903	Refunds & Reimbursements	N

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	Greenwood/Gary			850.00		1 Transactions		
999999000	Her/Shoua 01-122-000-0000-6820			150.00	Partial Refund - P&Z App	2021-007132	Refunds & Reimbursements	N
999999000	Her/Shoua			150.00		1 Transactions		
4641	Holiday Credit Office 01-122-000-0000-6511			87.54	P&Z Fuel 04/01/2021	1400X135321 04/30/2021	Gas And Oil	N
4641	Holiday Credit Office			87.54		1 Transactions		
13339	Marsh/Marcus M 01-122-000-0000-6350 01-122-038-0000-6330			90.00 63.84	BOA mtgs BOA mlg		Per Diem Boa/Pc Mileage	Y Y
13339	Marsh/Marcus M			153.84		2 Transactions		
5516	Paquette/Jeremy M 01-122-000-0000-6350 01-122-038-0000-6330			90.00 98.56	BOA mtgs BOA mlg		Per Diem Boa/Pc Mileage	Y Y
5516	Paquette/Jeremy M			188.56		2 Transactions		
4010	Rasley Oil Company 01-122-000-0000-6511			41.65	Apr Fuel	AITCOZOS	Gas And Oil	N
4010	Rasley Oil Company			41.65		1 Transactions		
12077	Stromberg/Kevin 01-122-000-0000-6350 01-122-038-0000-6330			110.00 186.48	BOA mtgs BOA mlg		Per Diem Boa/Pc Mileage	Y Y
12077	Stromberg/Kevin			296.48		2 Transactions		
86235	The Office Shop Inc 01-122-000-0000-6405 01-122-000-0000-6405 01-122-000-0000-6405			191.18 7.56 20.66	Envelopes, Scissors, Board File Folders Batteries AA/AAA	1094796 1095219 1095801	Office, Computer, Film, & Field Supplies Office, Computer, Film, & Field Supplies Office, Computer, Film, & Field Supplies	N N N
86235	The Office Shop Inc			219.40		3 Transactions		
999999000	Woltering/William 01-122-000-0000-6820			100.00	Refund P&Z App	2020-006090	Refunds & Reimbursements	N

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999999000	Woltering/William		100.00		1 Transactions		
122	DEPT Total:		2,644.71	Planning & Zoning	12 Vendors	20 Transactions	
200	DEPT			Enforcement			
87	Aitkin Co Highway Dept 01-200-201-0000-6610		1,197.78	labor, disposal protest cleanu	1273	Equipment	N
87	Aitkin Co Highway Dept		1,197.78		1 Transactions		
117	Aitkin County Sheriff 01-200-000-0000-6231		32.45	bank fees	03-23-21	Services & Labor (Incl Contracts)	N
	01-200-000-0000-6231		73.43	ACSO checks	04/23/21	Services & Labor (Incl Contracts)	N
117	Aitkin County Sheriff		105.88		2 Transactions		
9619	American Aluminum Acessories, Inc. 01-200-019-0000-6409		3,810.00	K9 Reno squad kennel	100707	Supplies	N
9619	American Aluminum Acessories, Inc.		3,810.00		1 Transactions		
9138	ASAP Towing 01-200-000-0000-6359		120.00	21-1131 forfeiture	8436	Wrecker Service	Y
9138	ASAP Towing		120.00		1 Transactions		
783	Canon Financial Services, Inc 01-200-000-0000-6231		5.79	admin copier contract charge	26700364	Services & Labor (Incl Contracts)	N
783	Canon Financial Services, Inc		5.79		1 Transactions		
88880	Datacomm Computers & Networks Inc 01-200-000-0000-6625		3,186.00	computers-security, dispatch	13695	Office Equipment	N
88880	Datacomm Computers & Networks Inc		3,186.00		1 Transactions		
1775	Galls LLC 01-200-000-0000-6410		77.59	badge	018215298	Clothing Allowance	N
1775	Galls LLC		77.59		1 Transactions		
4641	Holiday Credit Office 01-200-000-0000-6511		87.03	#221 gas	1400000288942	Gas And Oil	N
4641	Holiday Credit Office		87.03		1 Transactions		
9369	McDonough K-9						

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9369	McDonough K-9	01-200-019-0000-6231			7,500.00	remainder Reno & #220 training		21-011		Services, Labor, Contracts		Y
					<b>7,500.00</b>		1 Transactions					
3371	Minnesota Sheriffs' Association	01-200-039-0000-6425			120.00	permits to acquire		234820		Gun Permit Expenses		N
		01-200-039-0000-6425			65.00	permit to carry old style		235110		Gun Permit Expenses		N
3371	Minnesota Sheriffs' Association				<b>185.00</b>		2 Transactions					
10412	O'Reilly Auto Parts	01-200-000-0000-6302			45.40	wiper blades, bulb #216		1878-487342		Car Maintenance		N
10412	O'Reilly Auto Parts				<b>45.40</b>		1 Transactions					
4010	Rasley Oil Company	01-200-000-0000-6231			11.30	LAND DEPT bobcat		04/14/2012		Services & Labor (Incl Contracts)		N
4010	Rasley Oil Company				<b>11.30</b>		1 Transactions					
13006	Ray Allen Manufacturing, LLC	01-200-019-0000-6409			180.97	jute pillow, wire kennel Reno		RINV178816		Supplies		N
		01-200-019-0000-6409			1,304.98	K9 deployment/heat alert		RINV183237		Supplies		N
13006	Ray Allen Manufacturing, LLC				<b>1,485.95</b>		2 Transactions					
999999000	Ron Saxton	01-200-201-0000-6610			64.00	hotel extric training Ripley		05/03/2021		Equipment		N
999999000	Ron Saxton				<b>64.00</b>		1 Transactions					
4681	Streichers	01-200-000-0000-6610			1,453.99	vest, carrier, plate #209		11501212		Equipment & Radios		N
4681	Streichers				<b>1,453.99</b>		1 Transactions					
86235	The Office Shop Inc	01-200-000-0000-6405			23.26	office supplies		1095965-0		Office Supplies		N
		01-200-000-0000-6405			21.27	blank envelopes		316296-0		Office Supplies		N
86235	The Office Shop Inc				<b>44.53</b>		2 Transactions					
13934	The Tire Barn	01-200-000-0000-6302			495.34	front brakes #206		57597		Car Maintenance		N
13934	The Tire Barn				<b>495.34</b>		1 Transactions					
9302	WEX Bank											

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-000-0000-6511			5,825.96	deputy gas	71813942	Gas And Oil	N
<b>9302</b>	<b>WEX Bank</b>			<b>5,825.96</b>				
					1 Transactions			
<b>200</b>	<b>DEPT Total:</b>			<b>25,701.54</b>	<b>Enforcement</b>	<b>18 Vendors</b>	<b>22 Transactions</b>	
<b>202</b>	<b>DEPT</b>				<b>Boat &amp; Water</b>			
13934	<b>The Tire Barn</b>							
	01-202-000-0000-6302			1,087.84	a/c compressor, charge #208	57296	B&W Maintenance	N
	01-202-000-0000-6302			159.35	battery, install Mille Lacs Bt	57717	B&W Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>			<b>1,247.19</b>				
					2 Transactions			
9302	<b>WEX Bank</b>							
	01-202-000-0000-6511			425.45	#208 gas	71813942	Gas And Oil	N
<b>9302</b>	<b>WEX Bank</b>			<b>425.45</b>				
					1 Transactions			
<b>202</b>	<b>DEPT Total:</b>			<b>1,672.64</b>	<b>Boat &amp; Water</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
<b>252</b>	<b>DEPT</b>				<b>Corrections</b>			
9614	<b>911 Emergency Supply</b>							
	01-252-000-0000-6405			60.95	merit bar life saving	10249	Office & Computer Supplies	N
	01-252-000-0000-6405			139.88	Merit Bar Life Saving	10265	Office & Computer Supplies	Y
<b>9614</b>	<b>911 Emergency Supply</b>			<b>200.83</b>				
					2 Transactions			
783	<b>Canon Financial Services, Inc</b>							
	01-252-000-0000-6231			101.52	dispatch copier lease	26700366	Services & Labor (Incl Contracts)	N
<b>783</b>	<b>Canon Financial Services, Inc</b>			<b>101.52</b>				
					1 Transactions			
5583	<b>Crawford Supply Company</b>							
	01-252-252-0000-6405			219.84	commissary supplies	1436026	Prisoner Welfare	N
<b>5583</b>	<b>Crawford Supply Company</b>			<b>219.84</b>				
					1 Transactions			
88628	<b>Dalco Enterprises, Inc.</b>							
	01-252-000-0000-6409			13.17	gloves	3782176	Jail Supplies	N
	01-252-000-0000-6422			1,020.65	janitorial supplies	3782204	Janitorial Supplies	N
<b>88628</b>	<b>Dalco Enterprises, Inc.</b>			<b>1,033.82</b>				
					2 Transactions			
8694	<b>Department of Transportation</b>							
	01-252-000-0000-6231			10,910.71	2021 ARMER Motorola Agmt	655226	Services & Labor (Incl Contracts)	N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
<b>8694</b>	<b>Department of Transportation</b>		<b>10,910.71</b>				
				1 Transactions			
15362	<b>GuidePoint Pharmacy #114 Aitkin</b>						
	01-252-000-0000-6262		368.99	inmate meds	Acct 167	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		1,015.98	inmate meds	Acct 30	Medical Expenses & Supplies - Inmates	N
<b>15362</b>	<b>GuidePoint Pharmacy #114 Aitkin</b>		<b>1,384.97</b>				
				2 Transactions			
12942	<b>JobsHQ</b>						
	01-252-000-0000-6230		475.00	Brainerd Disp C.O. ad	2254176	Printing, Publishing & Adv	N
<b>12942</b>	<b>JobsHQ</b>		<b>475.00</b>				
				1 Transactions			
5503	<b>Keefe Supply Company</b>						
	01-252-252-0000-6405		166.10	commissary supplies	1436027	Prisoner Welfare	N
	01-252-252-0000-6405		346.28	commissary supplies	1439880	Prisoner Welfare	N
	01-252-252-0000-6405		116.16	commissary supplies	1440167	Prisoner Welfare	N
<b>5503</b>	<b>Keefe Supply Company</b>		<b>628.54</b>				
				3 Transactions			
3160	<b>Mille Lacs Energy Coop-Albert Lea</b>						
	01-252-000-0000-6254		364.89	shelter/tower	34-54-015-01	Utilities & Heating	N
<b>3160</b>	<b>Mille Lacs Energy Coop-Albert Lea</b>		<b>364.89</b>				
				1 Transactions			
89765	<b>Minnesota Elevator, Inc</b>						
	01-252-000-0000-6231		441.19	door lock reset	908914	Services & Labor (Incl Contracts)	N
<b>89765</b>	<b>Minnesota Elevator, Inc</b>		<b>441.19</b>				
				1 Transactions			
9692	<b>Minnesota Energy Resources Corporation</b>						
	01-252-000-0000-6254		1,119.90	GAS SERVICE-JAIL	0505221458	Utilities & Heating	N
				04/15/2021	05/13/2021		
	01-252-000-0000-6254		261.66	GAS SERVICE - JAIL	0505399584	Utilities & Heating	N
				04/16/2021	05/16/2021		
	01-252-000-0000-6254		74.53	GAS SERVICE - STS	0506726121	Utilities & Heating	N
				04/16/2021	05/16/2021		
	01-252-000-0000-6254		1,131.09	GAS SERVICE - CH	0506823754	Utilities & Heating	N
				04/15/2021	05/13/2021		
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>2,587.18</b>				
				4 Transactions			
3371	<b>Minnesota Sheriffs' Association</b>						
	01-252-003-0000-6241		250.00	Doug Sack Background training	235080	School Registration Fee	N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3371	Minnesota Sheriffs' Association		250.00				
				1 Transactions			
9228	North Memorial Ambulance Service						
	01-252-000-0000-6262		467.83	W.U.W. transport	2239258	Medical Expenses & Supplies - Inmates	N
9228	North Memorial Ambulance Service		467.83				
				1 Transactions			
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		61.04	groceries	10002421133013	Groceries	N
3789	Pan-O-Gold Baking Company		61.04				
				1 Transactions			
9620	Pauline's Tailor Shop						
	01-252-000-0000-6231		32.00	altering uniforms	976331	Services & Labor (Incl Contracts)	N
9620	Pauline's Tailor Shop		32.00				
				1 Transactions			
4010	Rasley Oil Company						
	01-252-252-0000-6405		12.18	Sheriff - bottled water	16787	Prisoner Welfare	N
	01-252-000-0000-6330		66.34	sheriff - transport gas	April	Prisoner Transportation & Travel	N
4010	Rasley Oil Company		78.52				
				2 Transactions			
11538	RCB Collections Range Credit Bureau Inc						
	01-252-000-0000-6231		15.00	background credit reports	22204	Services & Labor (Incl Contracts)	N
11538	RCB Collections Range Credit Bureau Inc		15.00				
				1 Transactions			
9295	Reinhart Foodservice						
	01-252-000-0000-6418		28.97-	return sugar	598525	Groceries	N
	01-252-000-0000-6418		12.36-	return bananas	598527	Groceries	N
	01-252-000-0000-6418		50.19-	return ham base paste	598528	Groceries	N
	01-252-000-0000-6418		1,590.52	groceries	600045	Groceries	N
	01-252-000-0000-6418		17.96-	return milk	606909	Groceries	N
9295	Reinhart Foodservice		1,481.04				
				5 Transactions			
84172	Riverwood Healthcare Center						
	01-252-000-0000-6262		162.79	12/27/20 services R.S.S.	3882351	Medical Expenses & Supplies - Inmates	6
	01-252-000-0000-6262		179.22	12/24/20 services R.S.S.	3882371	Medical Expenses & Supplies - Inmates	6
	01-252-000-0000-6262		221.19	12/25/20 services R.S.S.	3882391	Medical Expenses & Supplies - Inmates	6
	01-252-000-0000-6262		221.19	12/26/20 services R.S.S.	3882421	Medical Expenses & Supplies - Inmates	6
84172	Riverwood Healthcare Center		784.39				
				4 Transactions			
86235	The Office Shop Inc						

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
	01-252-000-0000-6405			23.25	office supplies		1095965-0		Office & Computer Supplies		N
	01-252-000-0000-6405			1.61	stamp pad		316222-0		Office & Computer Supplies		N
<b>86235</b>	<b>The Office Shop Inc</b>			<b>24.86</b>							
											2 Transactions
9302	<b>WEX Bank</b>										
	01-252-000-0000-6330			95.85	transport gas		71813942		Prisoner Transportation & Travel		N
<b>9302</b>	<b>WEX Bank</b>			<b>95.85</b>							
											1 Transactions
<b>252</b>	<b>DEPT Total:</b>			<b>21,639.02</b>	<b>Corrections</b>						<b>21 Vendors</b>
											<b>38 Transactions</b>
<b>253</b>	<b>DEPT</b>				<b>Sentence to Serve</b>						
	4010 <b>Rasley Oil Company</b>										
	01-253-000-0000-6511			125.78	sheriff - STS gas		April		Gas And Oil		N
	<b>4010 Rasley Oil Company</b>			<b>125.78</b>							
											1 Transactions
<b>253</b>	<b>DEPT Total:</b>			<b>125.78</b>	<b>Sentence to Serve</b>						<b>1 Vendors</b>
											<b>1 Transactions</b>
<b>254</b>	<b>DEPT</b>				<b>Enhanced 911 System</b>						
	9181 <b>TriTech Software Systems</b>										
	01-254-000-0000-6231			39,049.12	2021 Zuercher license		312757		Services, Labor, Contracts		N
	<b>9181 TriTech Software Systems</b>			<b>39,049.12</b>							
											1 Transactions
<b>254</b>	<b>DEPT Total:</b>			<b>39,049.12</b>	<b>Enhanced 911 System</b>						<b>1 Vendors</b>
											<b>1 Transactions</b>
<b>257</b>	<b>DEPT</b>				<b>Community Corrections</b>						
	783 <b>Canon Financial Services, Inc</b>										
	01-257-000-0000-6342			129.86	Copier Contract		26666158		Office Equipment Rental/Contracts		N
					04/20/2021	05/19/2021					
	<b>783 Canon Financial Services, Inc</b>			<b>129.86</b>							
											1 Transactions
	4641 <b>Holiday Credit Office</b>										
	01-257-255-0000-6335			14.73	Fuel		1400X155373		Gas/Vehicle Fuel Charges		N
					04/01/2021	04/30/2021					
	01-257-257-0000-6335			46.27	Fuel		1400X155373		Gas/Vehicle Fuel Charges		N
					04/01/2021	04/30/2021					
	01-257-258-0000-6335			122.74	Fuel		1400X155373		Gas/Vehicle Fuel Charges		N
					04/01/2021	04/30/2021					

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Rpt		Service Dates	Paid On Bhf #	On Behalf of Name	
4641	Holiday Credit Office		183.74				
11997	Minnesota Monitoring, Inc						
	01-257-267-0000-6341		2,659.25	EHM - Probation	13214	Equipment Rental	N
	01-257-258-0000-6342		180.00	EHM - Sobriety	13233	Equipment Rental/Contracts-Home Moni	N
11997	Minnesota Monitoring, Inc		2,839.25				
9489	Redwood Toxicology Laboratory, Inc						
	01-257-267-0000-6274		69.84	Urinalysis testing	022399202014	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		69.84				
9360	Redwood Toxicology Laboratory, Inc.						
	01-257-267-0000-6274		22.20	Urinalysis Supplies	739906	Drug Testing Fee	6
9360	Redwood Toxicology Laboratory, Inc.		22.20				
86235	The Office Shop Inc						
	01-257-000-0000-6405		115.56	Office Supplies	1095517-0	Office Supplies	N
86235	The Office Shop Inc		115.56				
257	DEPT Total:		3,360.45	Community Corrections	6 Vendors	9 Transactions	
280	DEPT			Emergency Management			
5484	Darlow Excavating						
	01-280-201-0000-6610		6,500.00	bucket truck 20-3170 21-0417		Enbridge Pipeline - Equipment	Y
5484	Darlow Excavating		6,500.00		1 Transactions		
5961	Jacobson Community Center, Inc						
	01-280-201-0000-6610		1,550.00	June comm center rental		Enbridge Pipeline - Equipment	N
5961	Jacobson Community Center, Inc		1,550.00		1 Transactions		
4010	Rasley Oil Company						
	01-280-201-0000-6610		37.63	sheriff - protest transport	66647	Enbridge Pipeline - Equipment	N
4010	Rasley Oil Company		37.63		1 Transactions		
280	DEPT Total:		8,087.63	Emergency Management	3 Vendors	3 Transactions	
390	DEPT			Environmental Health (FBL)			
4641	Holiday Credit Office						

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1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-390-000-0000-6511		55.95	FBL Fuel	1400X135321	Gas And Oil	N
				04/01/2021 04/30/2021			
<b>4641</b>	<b>Holiday Credit Office</b>		<b>55.95</b>		<b>1</b>	<b>Transactions</b>	
<b>390</b>	<b>DEPT Total:</b>		<b>55.95</b>	<b>Environmental Health (FBL)</b>	<b>1</b>	<b>Vendors</b>	<b>1 Transactions</b>
<b>391</b>	<b>DEPT</b>			<b>Solid Waste</b>			
86222	<b>Aitkin Independent Age</b>						
	01-391-000-0000-6230		202.41	HHW May 2021	832692	Printing, Publishing & Adv	Y
	01-391-000-0000-6230		129.71	Clean Shop Ad	833180	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>332.12</b>		<b>2</b>	<b>Transactions</b>	
170	<b>Aitkin Motor Company</b>						
	01-391-000-0000-6302		45.81	2016 Escape - The Works	33056	Car Maintenance	N
<b>170</b>	<b>Aitkin Motor Company</b>		<b>45.81</b>		<b>1</b>	<b>Transactions</b>	
86235	<b>The Office Shop Inc</b>						
	01-391-000-0000-6405		59.23	Labelmaker, Tape	1095303	Office & Film Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>59.23</b>		<b>1</b>	<b>Transactions</b>	
10930	<b>Tidholm Productions</b>						
	01-391-000-0000-6405		99.95	Business Cards (A.C.)	19109768	Office & Film Supplies	Y
<b>10930</b>	<b>Tidholm Productions</b>		<b>99.95</b>		<b>1</b>	<b>Transactions</b>	
3518	<b>Voyageur Press Of Mcgregor, Inc</b>						
	01-391-000-0000-6230		120.00	HHW May 2021	43165	Printing, Publishing & Adv	N
<b>3518</b>	<b>Voyageur Press Of Mcgregor, Inc</b>		<b>120.00</b>		<b>1</b>	<b>Transactions</b>	
11507	<b>Waste Management of Minnesota, Inc</b>						
	01-391-060-0000-6360		11,472.70	April Recycling	0081373-2808-7	Recycling Contract	N
				04/01/2021 04/30/2021			
<b>11507</b>	<b>Waste Management of Minnesota, Inc</b>		<b>11,472.70</b>		<b>1</b>	<b>Transactions</b>	
<b>391</b>	<b>DEPT Total:</b>		<b>12,129.81</b>	<b>Solid Waste</b>	<b>6</b>	<b>Vendors</b>	<b>7 Transactions</b>
<b>601</b>	<b>DEPT</b>			<b>Extension</b>			
86235	<b>The Office Shop Inc</b>						
	01-601-000-0000-6230		81.44	PREMIUM BOOK - 2021 FAIR	316301-0	Printing, Publishing & Adv	N

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 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc			81.44		1 Transactions		
601	DEPT Total:			81.44	Extension	1 Vendors	1 Transactions	
700	DEPT				Promotion,AEOA Tran,Airport,RC&D,Tourist			
9612	Discovery Publishing 01-700-909-0000-6801			303.95	ATV AD	2470	Appropriations-Grant	N
9612	Discovery Publishing			303.95		1 Transactions		
11458	MSPN 01-700-909-0000-6801			300.00	AD IN MN OFFROAD MAGAZINE	17535	Appropriations-Grant	N
11458	MSPN			300.00		1 Transactions		
700	DEPT Total:			603.95	Promotion,AEOA Tran,Airport,RC&D,Tou	2 Vendors	2 Transactions	
1	Fund Total:			196,788.44	General Fund		168 Transactions	

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated			
14650	Johnson/Donald		500.00			
	03-000-000-0000-5857					
14650	Johnson/Donald		500.00	1 Transactions		
0	DEPT Total:		500.00	Undesignated	1 Vendors	1 Transactions
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc		162.82			
	03-301-000-0000-6300				26700363	Service Contracts
783	Canon Financial Services, Inc		162.82	1 Transactions		
10855	Culligan Water		59.60			
	03-301-000-0000-6400				527919	Supplies And Materials
10855	Culligan Water		59.60	1 Transactions		
11406	Innovative Office Solutions, LLC		100.73			
	03-301-000-0000-6400				IN3354117	Supplies And Materials
11406	Innovative Office Solutions, LLC		100.73	1 Transactions		
11387	Olsen/Sarah		230.00			
	03-301-000-0000-6296				560841	Meeting Expense/Physicals
11387	Olsen/Sarah		230.00	1 Transactions		
11605	Shred Right		40.00			
	03-301-000-0000-6400				551501	Supplies And Materials
11605	Shred Right		40.00	1 Transactions		
86235	The Office Shop Inc		838.44			
	03-301-000-0000-6400				1095887-0	Supplies And Materials
	03-301-000-0000-6400		699.89		1096067-0	Supplies And Materials
	03-301-000-0000-6400		24.85		316224-0	Supplies And Materials
86235	The Office Shop Inc		1,563.18	3 Transactions		
301	DEPT Total:		2,156.33	R&B Administration	6 Vendors	8 Transactions
303	DEPT			R&B Highway Maintenance		
195	Aitkin Tire Shop					

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-303-000-0000-6590			250.00	TIRES		0-060630		Repair & Maintenance Supplies		N
		03-303-000-0000-6590			20.00	REPAIR LABOR		0-060645		Repair & Maintenance Supplies		Y
		03-303-000-0000-6590			70.00	REPAIR PARTS		0-060659		Repair & Maintenance Supplies		Y
		03-303-000-0000-6590			25.00	REPAIR LABOR		0-060659		Repair & Maintenance Supplies		Y
<b>195</b>	<b>Aitkin Tire Shop</b>				<b>365.00</b>							
												4 Transactions
12106	<b>Antoine Electric</b>											
		03-303-000-0000-6298			1,274.00	PALISADE SHOP		20424		Shop Maintenance		N
<b>12106</b>	<b>Antoine Electric</b>				<b>1,274.00</b>							1 Transactions
13725	<b>Beartooth True Value</b>											
		03-303-000-0000-6298			57.99	AITKIN SHOP SUPPLIES		A95644		Shop Maintenance		N
		03-303-000-0000-6517			30.00	PROPANE		B155455		Asphalt,Crackfiller,Tack Oil,Etc		N
		03-303-000-0000-6517			30.00	PROPANE		B155660		Asphalt,Crackfiller,Tack Oil,Etc		N
		03-303-000-0000-6517			30.00	PROPANE		B156365		Asphalt,Crackfiller,Tack Oil,Etc		N
<b>13725</b>	<b>Beartooth True Value</b>				<b>147.99</b>							4 Transactions
14887	<b>Cintas Corporation</b>											
		03-303-000-0000-6298			13.56	SHOP LAUNDRY		4083756933		Shop Maintenance		N
		03-303-000-0000-6298			53.45	SHOP LAUNDRY		4084469198		Shop Maintenance		N
<b>14887</b>	<b>Cintas Corporation</b>				<b>67.01</b>							2 Transactions
8618	<b>Compass Minerals America</b>											
		03-303-000-0000-6518			5,034.78	DE-ICING SALT		805932		De-Icing Salt		N
		03-303-000-0000-6518			3,350.49	DE-ICING SALT		807040		De-Icing Salt		N
<b>8618</b>	<b>Compass Minerals America</b>				<b>8,385.27</b>							2 Transactions
5893	<b>Consolidated Telecommunications Co.</b>											
		03-303-000-0000-6254			150.00	HIGH SPEED INTERNET		20902927		Utilities		N
<b>5893</b>	<b>Consolidated Telecommunications Co.</b>				<b>150.00</b>							1 Transactions
1115	<b>Contech Engineered Solutions</b>											
		03-303-000-0000-6515			7,438.93	48" ANNULAR CULVERT		22733829		Culverts		N
		03-303-000-0000-6515			386.44	18" BAND		22733829		Culverts		N
		03-303-000-0000-6515			6,411.18	18" ANNULAR CULVERT		22733829		Culverts		N
		03-303-000-0000-6515			5,619.32	30" ANNULAR CULVERT		22733829		Culverts		N
		03-303-000-0000-6515			301.93	30" BAND		22733829		Culverts		N
		03-303-000-0000-6515			309.11	15" BAND		22733829		Culverts		N
		03-303-000-0000-6515			10,003.34	15" ANNULAR CULVERT		22733829		Culverts		N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6515		36" ANNULAR CULVERT	22733829	Culverts	N
	03-303-000-0000-6515		36" BAND	22733829	Culverts	N
	03-303-000-0000-6515		24" BAND	22733829	Culverts	N
	03-303-000-0000-6515		24" ANNULAR CULVERT	22733829	Culverts	N
<b>1115</b>	<b>Contech Engineered Solutions</b>					
		<b>43,327.58</b>				11 Transactions
11180	<b>Fastenal Company</b>					
	03-303-000-0000-6298		AITKIN SHOP SUPPLIES	MNBAX245352	Shop Maintenance	N
<b>11180</b>	<b>Fastenal Company</b>					1 Transactions
		<b>66.00</b>				
1818	<b>Glen's Sign Design</b>					
	03-303-000-0000-6298		AITKIN REMODEL SIGNS-PUBLIC EN		Shop Maintenance	Y
<b>1818</b>	<b>Glen's Sign Design</b>					1 Transactions
		<b>160.00</b>				
8844	<b>H &amp; R Construction Co</b>					
	03-303-000-0000-6521		GUARDRAIL END	19091	Maintenance Supplies	N
	03-303-000-0000-6521		GUARDRAIL REPAIR	19091	Maintenance Supplies	N
<b>8844</b>	<b>H &amp; R Construction Co</b>					2 Transactions
		<b>457.61</b>				
7705	<b>Isle Automotive Corp</b>					
	03-303-000-0000-6590		REPAIR PARTS	119181754	Repair & Maintenance Supplies	N
<b>7705</b>	<b>Isle Automotive Corp</b>					1 Transactions
		<b>25.98</b>				
8775	<b>Itasca Co Highway Dept</b>					
	03-303-000-0000-6825		2020/21 PLOWING 2.9 MILES	1156	Maintenance Agreements	N
	03-303-000-0000-6825		2020 BLADING 2.6 MILES	1156	Maintenance Agreements	N
<b>8775</b>	<b>Itasca Co Highway Dept</b>					2 Transactions
		<b>3,850.00</b>				
91187	<b>Lake Country Power</b>					
	03-303-000-0000-6254		APR JACOBSON	1400073000	Utilities	N
	03-303-000-0000-6254		APR SWATARA	140946401	Utilities	N
	03-303-000-0000-6254		APR CSAH 6	143093502	Utilities	N
<b>91187</b>	<b>Lake Country Power</b>					3 Transactions
		<b>269.62</b>				
2831	<b>Little Falls Machine Inc</b>					
	03-303-000-0000-6590		REPAIR PARTS	361336	Repair & Maintenance Supplies	N
<b>2831</b>	<b>Little Falls Machine Inc</b>					1 Transactions
		<b>35.79</b>				
8527	<b>Midstates Equipment &amp; Supply</b>					

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8527	Midstates Equipment & Supply		REPAIR PARTS	221375	Repair & Maintenance Supplies	N
			1 Transactions			
5917	Mike's Bobcat Service		GRADING	5/4	Maintenance Supplies	N
			1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea					
	03-303-000-0000-6254		POWER: PALISADE	18-52-026-01	Utilities	N
	03-303-000-0000-6254		169 & CSAH 3	19-23-010-01	Utilities	N
	03-303-000-0000-6254		CSAH 5	27-35-015-02	Utilities	N
	03-303-000-0000-6254		POWER: MCGREGOR	29-53-003-01	Utilities	N
	03-303-000-0000-6254		CSAH 8	30-06-012-02	Utilities	N
	03-303-000-0000-6254		CSAH 4	32-32-007-02	Utilities	N
	03-303-000-0000-6254		POWER: AITKIN	33-52-007-02	Utilities	N
	03-303-000-0000-6254		169 & CSAH 28	39-62-022-01	Utilities	N
	03-303-000-0000-6254		CSAH 12	40-06-000-01	Utilities	N
	03-303-000-0000-6254		CSAH 12	46-56-023-02	Utilities	N
	03-303-000-0000-6254		CSAH 11	48-09-009-02	Utilities	N
	03-303-000-0000-6254		47 & CSAH 2	54-51-104-01	Utilities	N
3160	Mille Lacs Energy Coop-Albert Lea		12 Transactions			
3555	Newman Signs		RESIDENTIAL E-911 SIGNS	TRFINV030553	Signs & Posts	N
			1 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC		REPAIR PARTS	X220009672:01	Repair & Maintenance Supplies	N
			1 Transactions			
13075	Northern Tool & Equipment		AITKIN SHOP SUPPLIES	47551027	Shop Maintenance	N
			1 Transactions			
13116	Rally Snares		DAM REMOVAL LABOR	4/18-5/15/21	Maintenance Supplies	Y
			BEAVER REMOVAL	4/18-5/15/21	Maintenance Supplies	Y
			MILEAGE	4/18-5/15/21	Maintenance Supplies	Y

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13116	Rally Snares		2,832.35				
				3 Transactions			
13934	The Tire Barn						
	03-303-000-0000-6590		197.55	REPAIR LABOR	57689	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		106.38	REPAIR PARTS	57689	Repair & Maintenance Supplies	Y
13934	The Tire Barn		303.93				
				2 Transactions			
6097	Verizon Wireless						
	03-303-000-0000-6254		427.14	DEPT CELL PHONES	9878874313	Utilities	N
6097	Verizon Wireless		427.14				
				1 Transactions			
303	DEPT Total:		67,629.92	R&B Highway Maintenance	23 Vendors	59 Transactions	
307	DEPT			R&B Capital Infrastructure			
86222	Aitkin Independent Age						
	03-307-000-0000-6230		62.00	AD FOR BID	1137378	Printing & Publishing	N
86222	Aitkin Independent Age		62.00				
				1 Transactions			
8694	Department of Transportation						
	03-307-000-0000-6260		370.32	STRUCTURAL METALS INSP	P00013151	Professional Services	N
8694	Department of Transportation		370.32				
				1 Transactions			
307	DEPT Total:		432.32	R&B Capital Infrastructure	2 Vendors	2 Transactions	
308	DEPT			R&B Equipment & Facilities			
8048	Cemstone Products Co						
	03-308-000-0000-6600		198.17	GRAVEL FOR FUEL TANK	A6146757	Capital Outlay-Facilities	N
8048	Cemstone Products Co		198.17				
				1 Transactions			
13622	TrueNorth Steel Inc						
	03-308-000-0000-6600		24,456.00	AITKIN FUEL TANK	HU0000034774	Capital Outlay-Facilities	N
13622	TrueNorth Steel Inc		24,456.00				
				1 Transactions			
308	DEPT Total:		24,654.17	R&B Equipment & Facilities	2 Vendors	2 Transactions	
3	Fund Total:		95,372.74	Road & Bridge		72 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9553	Aramark Uniform & Career Apparel Group 05-400-440-0410-6422		5.44	Cleaning Supplies 05/18/2021	2530000000459	Janitorial Services/Supplies	N
9553	Aramark Uniform & Career Apparel Group		5.44	1 Transactions			
13725	Beartooth True Value 05-400-440-0410-6422		0.79	Agency - keys 05/13/2021	B155719	Janitorial Services/Supplies	N
13725	Beartooth True Value		0.79	1 Transactions			
783	Canon Financial Services, Inc 05-400-440-0410-6301		23.74	OSS Contract Charge - May '21 05/01/2021 05/31/2021	26700354	Equipment Lease/Space Rental	N
	05-400-440-0410-6301		265.77	PH Contract Charge - May '21 05/01/2021 05/31/2021	26700357	Equipment Lease/Space Rental	N
	05-400-440-0410-6301		38.75	Mailroom Contract Charge - May 05/01/2021 05/31/2021	26700362	Equipment Lease/Space Rental	N
783	Canon Financial Services, Inc		328.26	3 Transactions			
11051	Department of Human Services 05-400-440-0410-6231		566.44	Merit System QE 03/30/2021 04/01/2021 06/30/2021	A300MR0121D	Services/Labor/Contracts	N
11051	Department of Human Services		566.44	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-400-440-0410-6254		42.15	Gas Bill 04/17/2021 05/14/2021	0506533565-000	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		42.15	1 Transactions			
88859	Spee*Dee-St Cloud 05-400-430-0408-6231		124.95	FAP Service - 111 04/02/2021 05/01/2021	4228601	Services/Labor/Contracts	N
88859	Spee*Dee-St Cloud		124.95	1 Transactions			
10698	Stericycle, Inc 05-400-440-0410-6231		16.86	Steri-Safe 06/01/2021 06/30/2021	401034919	Services/Labor/Contracts	6

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
10698	Stericycle, Inc		16.86				
				1 Transactions			
10930	Tidholm Productions						
	05-400-440-0410-6405		35.00	Agency - #10 Window Envelopes	1911 9782	Office Supplies	Y
				05/07/2021			
10930	Tidholm Productions		35.00				
				1 Transactions			
400	<b>DEPT Total:</b>		<b>1,119.89</b>	<b>Public Health Department</b>	<b>8 Vendors</b>	<b>10 Transactions</b>	
420	DEPT			Income Maintenance			
9553	Aramark Uniform & Career Apparel Group						
	05-420-600-4800-6422		12.83	Cleaning Supplies	2530000000459	Janitorial Services/Supplies	N
				05/18/2021			
9553	Aramark Uniform & Career Apparel Group		12.83				
				1 Transactions			
13725	Beartooth True Value						
	05-420-600-4800-6422		1.85	Agency - keys	B155719	Janitorial Services/Supplies	N
				05/13/2021			
13725	Beartooth True Value		1.85				
				1 Transactions			
783	Canon Financial Services, Inc						
	05-420-600-4800-6301		55.97	OSS Contract Charge - May '21	26700354	Equipment Lease/Space Rental	N
				05/01/2021 05/31/2021			
	05-420-640-4800-6301		120.14	CS Contract Charge - May '21	26700361	Equipment Lease/Space Rental	N
				05/01/2021 05/31/2021			
	05-420-600-4800-6301		91.34	Mailroom Contract Charge - May	26700362	Equipment Lease/Space Rental	N
				05/01/2021 05/31/2021			
783	Canon Financial Services, Inc		267.45				
				3 Transactions			
11051	Department of Human Services						
	05-420-640-4800-6231		332.71	CS Monthly Fed Offset Fee	A300C112801	Services/Labor/Contracts	N
				04/01/2021 04/30/2021			
	05-420-600-4800-6231		1,335.18	Merit System QE 03/30/2021	A300MR0121D	Services/Labor/Contracts	N
				04/01/2021 06/30/2021			
11051	Department of Human Services		1,667.89				
				2 Transactions			
9692	Minnesota Energy Resources Corporation						
	05-420-600-4800-6254		99.35	Gas Bill	0506533565-000	Utilities-Gas and Electric	N
				04/17/2021 05/14/2021			

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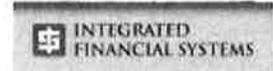


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9692	Minnesota Energy Resources Corporation		99.35				
				1 Transactions			
88859	Spee*Dee-St Cloud						
	05-420-600-4800-6205		30.76	IM Service - 101	4228601	Postage	N
				04/02/2021	05/01/2021		
88859	Spee*Dee-St Cloud		30.76				
				1 Transactions			
10698	Stericycle,Inc						
	05-420-600-4800-6231		39.73	Steri-Safe	401034919	Services/Labor/Contracts	6
				06/01/2021	06/30/2021		
10698	Stericycle,Inc		39.73				
				1 Transactions			
10930	Tidholm Productions						
	05-420-600-4800-6405		82.48	Agency - #10 Window Envelopes	1911 9782	Office Supplies	Y
				05/07/2021			
10930	Tidholm Productions		82.48				
				1 Transactions			
420	DEPT Total:		2,202.34	Income Maintenance	8 Vendors	11 Transactions	
430	DEPT			Social Services			
9553	Aramark Uniform & Career Apparel Group						
	05-430-700-4800-6422		20.61	Cleaning Supplies	2530000000459	Janitorial Services/Supplies	N
				05/18/2021			
9553	Aramark Uniform & Career Apparel Group		20.61				
				1 Transactions			
13725	Beartooth True Value						
	05-430-700-4800-6422		2.97	Agency - keys	B155719	Janitorial Services/Supplies	N
				05/13/2021			
13725	Beartooth True Value		2.97				
				1 Transactions			
783	Canon Financial Services, Inc						
	05-430-700-4800-6301		89.89	OSS Contract Charge - May '21	26700354	Equipment Lease/Space Rental	N
				05/01/2021	05/31/2021		
	05-430-700-4800-6301		146.70	Mailroom Contract Charge - May	26700362	Equipment Lease/Space Rental	N
				05/01/2021	05/31/2021		
783	Canon Financial Services, Inc		236.59				
				2 Transactions			
11051	Department of Human Services						
	05-430-700-4800-6231		2,144.38	Merit System QE 03/30/2021	A300MR0121D	Services/Labor/Contracts	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
11051	Department of Human Services		2,144.38	04/01/2021 06/30/2021 1 Transactions			
9692	Minnesota Energy Resources Corporation 05-430-700-4800-6254		159.56	Gas Bill 04/17/2021 05/14/2021 1 Transactions	0506533565-000	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		159.56				
88859	Spee*Dee-St Cloud 05-430-700-4800-6205		11.36	SS Service - 102 04/02/2021 05/01/2021 1 Transactions	4228601	Postage	N
88859	Spee*Dee-St Cloud		11.36				
10698	Stericycle,Inc 05-430-700-4800-6231		63.81	Steri-Safe 06/01/2021 06/30/2021 1 Transactions	401034919	Services/Labor/Contracts	6
10698	Stericycle,Inc		63.81				
10930	Tidholm Productions 05-430-700-4800-6405		132.47	Agency - #10 Window Envelopes 05/07/2021 1 Transactions	1911 9782	Office Supplies	Y
10930	Tidholm Productions		132.47				
430	DEPT Total:		2,771.75	Social Services	8 Vendors	9 Transactions	
5	Fund Total:		6,093.98	Health & Human Services		30 Transactions	

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9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
999999000	Title Mark, LLC					
	09-000-000-0000-2025					
999999000	Title Mark, LLC					
		121.64	Overpay State Deed Tax	463847	State's Share Of Deed Tax (97%)	N
		121.64		1 Transactions		
0	DEPT Total:		Undesignated	1 Vendors	1 Transactions	
9	Fund Total:		State		1 Transactions	

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099	On Behalf of Name
900	DEPT					Timber Permit Bonds						
4427	Simcoe/Ralph	10-900-000-0000-2300			756.40	BOND REFUND		13940		Timber Permit Bonds	N	
4427	Simcoe/Ralph				756.40		1 Transactions					
900	<b>DEPT Total:</b>				<b>756.40</b>	<b>Timber Permit Bonds</b>		<b>1 Vendors</b>		<b>1 Transactions</b>		
923	DEPT					Forfeited Tax Sales						
86222	Aitkin Independent Age	10-923-000-0000-6230			33.57	BRUSHING BIDS		833625		Printing, Publishing & Adv	Y	
		10-923-000-0000-6230			22.38	TIMBER AUCTION		833625		Printing, Publishing & Adv	Y	
		10-923-000-0000-6230			89.52	FOREST ROAD WORK BIDS		833625		Printing, Publishing & Adv	Y	
		10-923-000-0000-6230			124.56	RECREATION PLAN - NON-LEGAL		834832		Printing, Publishing & Adv	Y	
86222	Aitkin Independent Age				270.03		4 Transactions					
170	Aitkin Motor Company	10-923-000-0000-6590			2,005.18	054 TRUCK REPAIR	04/02/2021 04/12/2021	33021		Repair & Maintenance Supplies	N	
170	Aitkin Motor Company				2,005.18		1 Transactions					
13725	Beartooth True Value	10-923-000-0000-6406			62.45	BATTERIES		A94840		Field Supplies	N	
13725	Beartooth True Value				62.45		1 Transactions					
783	Canon Financial Services, Inc	10-923-000-0000-6231			158.21	CONTRACT CHARGE	05/01/2021 05/31/2021	26700360		Services, Labor, Contracts	N	
783	Canon Financial Services, Inc				158.21		1 Transactions					
1754	Garrison Disposal Company, Inc	10-923-000-0000-6255			110.30	LAND DEPT GARBAGE		164906		Garbage	N	
1754	Garrison Disposal Company, Inc				110.30		1 Transactions					
4641	Holiday Credit Office	10-923-000-0000-6511			98.33	FUEL		1400000134961		Gas And Oil	N	
4641	Holiday Credit Office				98.33		1 Transactions					
12927	Midwest Machinery Co.	10-923-000-0000-6590			58.82	V-BELT		2389849		Repair & Maintenance Supplies	N	

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10 Trust

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
12927	Midwest Machinery Co.		58.82		1 Transactions		
4010	Rasley Oil Company						
	10-923-000-0000-6511		85.64	GAS	66239 66315	Gas And Oil	N
4010	Rasley Oil Company		85.64		1 Transactions		
86235	The Office Shop Inc						
	10-923-000-0000-6231		127.56	CONTRACT	315765	Services, Labor, Contracts	N
	10-923-000-0000-6405		16.49	PAPER	315765	Office Supplies	N
	10-923-000-0000-6405		10.90	STAMP	315765	Office Supplies	N
86235	The Office Shop Inc		154.95		3 Transactions		
9642	WEX BANK						
	10-923-000-0000-6511		1,853.12	GAS - APRIL-MAY	71727203	Gas And Oil	N
9642	WEX BANK		1,853.12		1 Transactions		
923	DEPT Total:		4,857.03	Forfeited Tax Sales	10 Vendors	15 Transactions	
926	DEPT			Law Library			
88880	Datacomm Computers & Networks Inc						
	10-926-000-0000-6408		1,021.00	PC #1737318	13680	Law Books	N
88880	Datacomm Computers & Networks Inc		1,021.00		1 Transactions		
5173	Thomson Reuters-West Publishing						
	10-926-000-0000-6408		1,430.09	West Info Charges	844277111	Law Books	N
				04/01/2021	04/30/2021		
	10-926-000-0000-6408		917.44	West Library Subs	844361718	Law Books	N
				05/01/2021	05/31/2021		
5173	Thomson Reuters-West Publishing		2,347.53		2 Transactions		
926	DEPT Total:		3,368.53	Law Library	2 Vendors	3 Transactions	
10	Fund Total:		8,981.96	Trust		19 Transactions	

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11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
14742	<b>Berg/James M</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>14742</b>	<b>Berg/James M</b>		<b>58.52</b>		<b>2 Transactions</b>	
12526	<b>Bixby/James</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>12526</b>	<b>Bixby/James</b>		<b>70.84</b>		<b>2 Transactions</b>	
589	<b>Blomberg/Judith</b>					
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>589</b>	<b>Blomberg/Judith</b>		<b>35.00</b>		<b>1 Transactions</b>	
2270	<b>Hoppe/Russell Peter</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>2270</b>	<b>Hoppe/Russell Peter</b>		<b>68.60</b>		<b>2 Transactions</b>	
2448	<b>Janzen/Carroll Mark</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>2448</b>	<b>Janzen/Carroll Mark</b>		<b>66.36</b>		<b>2 Transactions</b>	
5784	<b>Lake/Robert</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>5784</b>	<b>Lake/Robert</b>		<b>50.68</b>		<b>2 Transactions</b>	
11990	<b>Lange/David</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y
<b>11990</b>	<b>Lange/David</b>		<b>73.08</b>		<b>2 Transactions</b>	
12512	<b>MARCUM/ROBERT</b>					
	11-925-000-0000-6330		MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350		NRAC PER DIEM	051321	Per Diem	Y

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
12512	MARCUM/ROBERT			61.88				
					2 Transactions			
9575	Perrine/Jessica							
	11-925-000-0000-6330			33.60	MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350			35.00	NRAC PER DIEM	051321	Per Diem	Y
9575	Perrine/Jessica			68.60				
					2 Transactions			
10982	Prt Usa Inc							
	11-925-000-0000-6273			2,026.10	50% SOWING	ON-005413	Timber Improvement	N
10982	Prt Usa Inc			2,026.10				
					1 Transactions			
10906	Shipp/Dale							
	11-925-000-0000-6330			17.92	MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350			35.00	NRAC PER DIEM	051321	Per Diem	Y
10906	Shipp/Dale			52.92				
					2 Transactions			
4927	Turnock/Franklin Allen							
	11-925-000-0000-6330			33.60	MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350			35.00	NRAC PER DIEM	051321	Per Diem	Y
4927	Turnock/Franklin Allen			68.60				
					2 Transactions			
10017	Tveit/Galen							
	11-925-000-0000-6330			20.16	MILEAGE	051321	Transportation & Travel	Y
	11-925-000-0000-6350			35.00	NRAC PER DIEM	051321	Per Diem	Y
10017	Tveit/Galen			55.16				
					2 Transactions			
925	DEPT Total:			2,756.34	Resource Management	13 Vendors	24 Transactions	
939	DEPT				County Surveyor			
86235	The Office Shop Inc							
	11-939-000-0000-6405			2.40	GLUE	315765	Office & Computer Supplies	N
86235	The Office Shop Inc			2.40				
					1 Transactions			
939	DEPT Total:			2.40	County Surveyor	1 Vendors	1 Transactions	
11	Fund Total:			2,758.74	Forest Development		25 Transactions	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

WLC1  
5/25/21 10:45AM  
19 Long Lake Conservation Cer

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
521	DEPT					LLCC Administration						
	783	Canon Financial Services, Inc			106.01	CONTRACT CHARGE	05/20/2021 06/19/2021	26700368		Services, Labor, Contracts		N
		19-521-000-0000-6231										
	783	Canon Financial Services, Inc			106.01		1 Transactions					
	2763	Countryside Sanitation			105.30	INV 343 GARBAGE PICK UP	03/31/2021 04/30/2021	ACCT 472		Garbage		Y
		19-521-000-0000-6255										
	2763	Countryside Sanitation			105.30		1 Transactions					
	3160	Mille Lacs Energy Coop-Albert Lea			115.99	ELEC-DIR RES.	04/01/2021 05/01/2021	27-13-004-01		Utilities		N
		19-521-000-0000-6254										
		19-521-000-0000-6254			1,246.95	ELEC-ENERGY CENTER	04/01/2021 05/01/2021	27-13-005-02		Utilities		N
		19-521-000-0000-6254			252.26	ELEC.-DINING HALL	04/01/2021 05/01/2021	27-13-006-01		Utilities		N
		19-521-000-0000-6254			454.07	ELECTRIC DORM	04/01/2021 05/01/2021	27-13-007-03		Utilities		N
		19-521-000-0000-6254			49.11	ELEC. PARKING LOT	04/01/2021 05/01/2021	27-13-008-01		Utilities		N
		19-521-000-0000-6254			103.50	ELEC. STAFF RES.	04/01/2021 05/01/2021	27-13-009-01		Utilities		N
	3160	Mille Lacs Energy Coop-Albert Lea			2,221.88		6 Transactions					
521	DEPT Total:				2,433.19	LLCC Administration		3 Vendors		8 Transactions		
524	DEPT					LLCC Maintenance						
	13725	Beartooth True Value			589.27	DIR. HOUSE REPAIRS, ETC	04/02/2021 04/27/2021	1075		Repair & Maintenance Supplies		N
		19-524-000-0000-6590										
	13725	Beartooth True Value			589.27		1 Transactions					
	2340	Hyytinen Hardware Hank			49.21	ITEMS FOR DIR. HOUSE	04/05/2021 04/05/2021	7684653		Repair & Maintenance Supplies		N
		19-524-000-0000-6590										
	2340	Hyytinen Hardware Hank			49.21		1 Transactions					

WLC1  
 5/25/21 10:45AM  
 19 Long Lake Conservation Cer

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
15300	MCGREGOR ACE HARDWARE 19-524-000-0000-6590		45.49	NAILS; PAINT SET; LIGHT BULBS 04/07/2021 04/07/2021	C4908	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		45.49	1 Transactions			
524	DEPT Total:		683.97	LLCC Maintenance	3 Vendors	3 Transactions	
19	Fund Total:		3,117.16	Long Lake Conservation Center		11 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

WLC1  
5/25/21 10:45AM  
21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
9625	Blind Lake ATV Club 21-520-000-0000-6802		1,033.74	DNR TRAIL GRANT	RFR BLIND LAKE	Trail Grants-State	N
<b>9625</b>	<b>Blind Lake ATV Club</b>		<b>1,033.74</b>		<b>1 Transactions</b>		
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		78.40	BERGLUND PARK 04/01/2021	18-51-106-02	Utilities	N
<b>3160</b>	<b>Mille Lacs Energy Coop-Albert Lea</b>		<b>78.40</b>		<b>04/30/2021 1 Transactions</b>		
3950	Public Utilities 21-520-000-0000-6523		132.00	CAMPGROUND WATER METER	1459	Misc Bldg & Bshop Supplies	N
<b>3950</b>	<b>Public Utilities</b>		<b>132.00</b>		<b>1 Transactions</b>		
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6231	B	120.00	BERGLUND PARK DUMP STATION	22649	Services, Labor, Contracts	N
	21-520-000-0000-6231	B	120.00	AITKIN CAMPGROUND DUMP STATION	22752	Services, Labor, Contracts	N
<b>9617</b>	<b>Timber Lakes Septic Service, Inc.</b>		<b>240.00</b>		<b>2 Transactions</b>		
520	<b>DEPT Total:</b>		<b>1,484.14</b>	<b>Parks</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
21	<b>Fund Total:</b>		<b>1,484.14</b>	<b>Parks</b>		<b>5 Transactions</b>	
	<b>Final Total:</b>		<b>314,718.80</b>	<b>214 Vendors</b>	<b>331 Transactions</b>		

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	196,788.44	General Fund
	3	95,372.74	Road & Bridge
	5	6,093.98	Health & Human Services
	9	121.64	State
	10	8,981.96	Trust
	11	2,758.74	Forest Development
	19	3,117.16	Long Lake Conservation Center
	21	1,484.14	Parks
	<b>All Funds</b>	<b>314,718.80</b>	<b>Total</b>

Approved by, .....

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WLC1  
5/26/21 2:36PM

# Aitkin County

# 2E



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

*Teamsters Ins*  
*R+B Contract pynts*

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



WLC1  
5/26/21 2:36PM  
1 General Fund

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
200	DEPT		Enforcement			
4812	Teamster Local 346 Health Fund					
	01-200-000-0000-6101		5,488.00	EE HEALTH INS 05/01/2021 05/31/2021	00126	Salaries-Full Time N
	01-200-000-0000-6150		18,880.00	ER HEALTH INS 05/01/2021 05/31/2021	00126	Health Insurance-Employer N
	<b>4812 Teamster Local 346 Health Fund</b>		<b>24,368.00</b>	<b>2 Transactions</b>		
200	<b>DEPT Total:</b>		<b>24,368.00</b>	<b>Enforcement</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
202	DEPT		Boat & Water			
4812	Teamster Local 346 Health Fund					
	01-202-000-0000-6101		343.00	EE HEALTH INS 05/01/2021 05/31/2021	00126	Salaries-Full Time N
	01-202-000-0000-6150		1,180.00	ER HEALTH INS 05/01/2021 05/31/2021	00126	Health Insurance-Employer N
	<b>4812 Teamster Local 346 Health Fund</b>		<b>1,523.00</b>	<b>2 Transactions</b>		
202	<b>DEPT Total:</b>		<b>1,523.00</b>	<b>Boat &amp; Water</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
252	DEPT		Corrections			
4812	Teamster Local 346 Health Fund					
	01-252-000-0000-6101		6,860.00	EE HEALTH INS 05/01/2021 05/31/2021	00126	Salaries-Full Time N
	01-252-000-0000-6150		23,600.00	ER HEALTH INS 05/01/2021 05/31/2021	00126	Health Insurance-Employer N
	<b>4812 Teamster Local 346 Health Fund</b>		<b>30,460.00</b>	<b>2 Transactions</b>		
252	<b>DEPT Total:</b>		<b>30,460.00</b>	<b>Corrections</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
253	DEPT		Sentence to Serve			
4812	Teamster Local 346 Health Fund					
	01-253-000-0000-6101		343.00	EE HEALTH INS 05/01/2021 05/31/2021	00126	Salaries-Full Time N
	01-253-000-0000-6150		1,180.00	ER HEALTH INS 05/01/2021 05/31/2021	00126	Health Insurance Employer N
	<b>4812 Teamster Local 346 Health Fund</b>		<b>1,523.00</b>	<b>2 Transactions</b>		

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

WLC1  
5/26/21 2:36PM  
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
253	DEPT Total:		1,523.00	Sentence to Serve	1 Vendors	2 Transactions	
1	Fund Total:		57,874.00	General Fund		8 Transactions	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

WLC1  
5/26/21 2:36PM  
3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
307	DEPT		R&B Capital Infrastructure			
9457	Marvin Tretter, Inc		Partial Payment #3	20205	Contract Payments	N
	03-307-000-0000-6262		11/30/2020			
	9457 Marvin Tretter, Inc		05/06/2021			
			1 Transactions			
307	<b>DEPT Total:</b>		<b>25,408.23 R&amp;B Capital Infrastructure</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
3	<b>Fund Total:</b>		<b>25,408.23 Road &amp; Bridge</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>83,282.23</b>	<b>5 Vendors</b>	<b>9 Transactions</b>	

# Aitkin County

Audit List for Board    **AUDITOR'S VOUCHERS ENTRIES**



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	57,874.00	General Fund
	3	25,408.23	Road & Bridge
<b>All Funds</b>		<b>83,282.23</b>	<b>Total</b>

Approved by, .....

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# Aitkin County



WLC1  
5/21/21 8:26AM  
12 Agency

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1	393 ISD 1 Aitkin-Treasurer 12-932-000-0000-6801		929,460.83	2021 Advance Payment		Appropriations	N
	<b>393 ISD 1 Aitkin-Treasurer</b>		<b>929,460.83</b>		1 Transactions		
5	1985 ISD 182 Crosby-Treasurer 12-932-000-0000-6801		29.60	2021 Advance Payment		Appropriations	N
	<b>1985 ISD 182 Crosby-Treasurer</b>		<b>29.60</b>		1 Transactions		
2	392 ISD 2 Hill City-Treasurer 12-932-000-0000-6801		261,416.58	2021 Advance Payment		Appropriations	N
	<b>392 ISD 2 Hill City-Treasurer</b>		<b>261,416.58</b>		1 Transactions		
9	1983 ISD 2165 Hinckley Finlayson-Treasurer 12-932-000-0000-6801		106,322.30	2021 Advance Payment		Appropriations	N
	<b>1983 ISD 2165 Hinckley Finlayson-Treasurer</b>		<b>106,322.30</b>		1 Transactions		
10	1979 ISD 2580 East Central-Treasurer 12-932-000-0000-6801		17,143.62	2021 Advance Payment		Appropriations	N
	<b>1979 ISD 2580 East Central-Treasurer</b>		<b>17,143.62</b>		1 Transactions		
3	395 ISD 4 McGregor-Treasurer 12-932-000-0000-6801		774,720.01	2021 Advance Payment		Appropriations	N
	<b>395 ISD 4 McGregor-Treasurer</b>		<b>774,720.01</b>		1 Transactions		
6	1982 ISD 473 Isle-Treasurer 12-932-000-0000-6801		121,252.44	2021 Advance Payment		Appropriations	N
	<b>1982 ISD 473 Isle-Treasurer</b>		<b>121,252.44</b>		1 Transactions		
7	1981 ISD 577 Willow River-Treasurer 12-932-000-0000-6801		6,987.85	2021 Advance Payment		Appropriations	N
	<b>1981 ISD 577 Willow River-Treasurer</b>		<b>6,987.85</b>		1 Transactions		
8	394 ISD 698 Floodwood-Treasurer 12-932-000-0000-6801		32,456.11	2021 Advance Payment		Appropriations	N
	<b>394 ISD 698 Floodwood-Treasurer</b>		<b>32,456.11</b>		1 Transactions		
4	1984 ISD 95 Cromwell-Wright-Treasurer 12-932-000-0000-6801		320.40	2021 Advance Payment		Appropriations	N
	<b>1984 ISD 95 Cromwell-Wright-Treasurer</b>		<b>320.40</b>		1 Transactions		

# Aitkin County



WLC1  
5/21/21 8:26AM  
12 Agency

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
12 Fund Total:		2,250,109.74	Agency	10 Vendors	10 Transactions	
Final Total:		2,250,109.74	10 Vendors	10 Transactions		

# Aitkin County

Audit List for Board    **AUDITOR'S VOUCHERS ENTRIES**



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	12	2,250,109.74	Agency
<b>All Funds</b>		<b>2,250,109.74</b>	<b>Total</b>

Approved by, \_\_\_\_\_  
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KMR1  
5/27/21 2:02PM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

*Camping Refund*

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



KMR1  
5/27/21 2:02PM  
21 Parks

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8410	Bremer Bank					
2	21-520-000-0000-5510		Camping Refund	3633	Co. Parks Campground Fees	N
1	21-520-000-0000-5510		Camping Refund	3866	Co. Parks Campground Fees	N
8410	Bremer Bank					
				2 Transactions		
<b>21 Fund Total:</b>			<b>220.00</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>220.00</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

# Aitkin County



<b>Recap by Fund</b>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	220.00	Parks
<b>All Funds</b>		<u>220.00</u>	<b>Total</b>

Approved by, .....

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KMR1  
5/20/21 9:52AM

# Aitkin County

2H



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*Returned Pmt - Account Closed*

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/20/21 9:52AM  
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank 13-943-000-0000-2001		Returned Pmt-Account Closed	35-1-080000	Cur - Property Taxes	N
	8410 Bremer Bank		1 Transactions			
<b>13 Fund Total:</b>			<b>1,321.00</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>			<b>1,321.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	1,321.00	Taxes & Penalties
<b>All Funds</b>	<b>1,321.00</b>	<b>Total</b>

Approved by,

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KMR1  
5/21/21 12:55PM

# Aitkin County

21



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

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Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



KMR1  
5/21/21 12:55PM

13 Taxes & Penalties

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410	Bremer Bank					
1	13-943-000-0000-2001		1,175.60	Unable to Locate Acct	11-1-116100	Cur - Property Taxes N
2	13-943-000-0000-2001		109.00	Unable to Locate Acct	11-1-139800	Cur - Property Taxes N
8410	Bremer Bank		1,284.60	2 Transactions		
<b>13 Fund Total:</b>			<b>1,284.60</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>1,284.60</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	1,284.60	Taxes & Penalties
<b>All Funds</b>	<b>1,284.60</b>	<b>Total</b>

Approved by:

.....  
.....  
.....

KMR1  
5/24/21 2:34PM

# Aitkin County

2J



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*Participant Fees*  
*State General Tax*

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



KMR1  
5/24/21 2:34PM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

1 General Fund

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank			661.60	Participant Fees - May 2021	15692124	Flex Services, Labor, Etc	N
	8410 Bremer Bank			661.60	1 Transactions			
<b>1 Fund Total:</b>				<b>661.60</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



KMR1  
5/24/21 2:34PM  
9 State

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
2	8410 Bremer Bank 09-000-000-0000-2058		1,348,987.36	State General Tax	State General Tax-Education	N
	8410 Bremer Bank		1,348,987.36	1 Transactions		
<b>9 Fund Total:</b>			<b>1,348,987.36</b>	<b>State</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>			<b>1,349,648.96</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	661.60	General Fund
9	1,348,987.36	State
All Funds	1,349,648.96	Total

Approved by, .....

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KMR1  
5/26/21 11:00AM

# Aitkin County

2K



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

*FSA Claims 2021*

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



KMR1  
5/26/21 11:00AM  
1 General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8410	Bremer Bank					
1	01-044-904-0000-6360		Dep Care FSA Claims 2021	39831382	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		Med FSA Claims 2021	39831382	Flex Plan Withdrawals	N
8410	Bremer Bank		2 Transactions			
<b>1 Fund Total:</b>			<b>967.11</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>Final Total:</b>			<b>967.11</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	967.11	General Fund
All Funds		967.11	Total

Approved by,

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KMR1  
5/27/21 9:02AM

# Aitkin County

2L



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

ELAN Pd 5-13-21 Allocated

Print List in Order By: 1 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



KMR1  
5/27/21 9:02AM  
1 General Fund

## Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
<b>5462 Bremer Bank (Elan ACH)</b>						
30	01-043-000-0000-6405		25.49			Office, Film & Computer Supplies N
31	01-043-000-0000-6405		849.99			Office, Film & Computer Supplies N
32	01-043-000-0000-6405		26.43			Office, Film & Computer Supplies N
36	01-044-000-0000-6800		6,628.68-			ELAN - Statement Payment N
11	01-053-000-0000-6208		159.00			Staff Development/Training N
				05/26/2021 05/26/2021		
16	01-200-003-0000-6241		75.00			Registration Fee N
17	01-200-003-0000-6241		200.00			Registration Fee N
22	01-200-003-0000-6241		75.00			Registration Fee N
24	01-200-019-0000-6231		68.49			Services, Labor, Contracts N
26	01-200-019-0000-6332		1,024.20			Hotel/Motel Lodging N
				04/18/2021 04/30/2021		
25	01-200-019-0000-6340		72.93			Meals Reimbursed Non-Taxable N
				04/18/2021 04/30/2021		
23	01-200-019-0000-6409		82.99			Supplies N
35	01-200-201-0000-6610		225.56			Equipment N
33	01-252-252-0000-6405		19.25			Prisoner Welfare N
34	01-252-252-0000-6405		300.00			Prisoner Welfare N
27	01-257-000-0000-6405		325.00			Office Supplies N
10	01-053-000-0000-6231		225.00		138468	Services, Labor, Contracts N
				05/01/2021 06/01/2021		
<b>5462 Bremer Bank (Elan ACH)</b>			<b>2,874.35-</b>	<b>17 Transactions</b>		
<b>1 Fund Total:</b>			<b>2,874.35-</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>17 Transactions</b>

# Aitkin County



KMR1  
5/27/21 9:02AM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

2 Reserves Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	<b>5462 Bremer Bank (Elan ACH)</b>					
15	02-200-020-0000-6231		592.66	Garmin GPS x2		Sheriff Search & Rescue Reserve Expe N
18	02-200-020-0000-6231		23.03-	Bass Pro Shop-Sales Tax credit		Sheriff Search & Rescue Reserve Expe N
19	02-200-020-0000-6231		592.66	Garmin GPS x2		Sheriff Search & Rescue Reserve Expe N
20	02-200-020-0000-6231		585.02	Garmin GPS x2		Sheriff Search & Rescue Reserve Expe N
21	02-200-020-0000-6231		46.45	Micro Flash Memory Drives		Sheriff Search & Rescue Reserve Expe N
	<b>5462 Bremer Bank (Elan ACH)</b>		<b>1,793.76</b>	<b>5 Transactions</b>		
<b>2 Fund Total:</b>			<b>1,793.76</b>	<b>Reserves Fund</b>	<b>1 Vendors</b>	<b>5 Transactions</b>

# Aitkin County



KMR1  
5/27/21 9:02AM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

3 Road & Bridge

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	<b>5462 Bremer Bank (Elan ACH)</b>							
12	03-301-000-0000-6400			182.18	Office Supplies		Supplies And Materials	N
14	03-303-000-0000-6298			301.71	Shop Supplies	12775874	Shop Maintenance	N
13	03-302-000-0000-6449			76.82	Engineering Supplies	1381934	Rd/Br Engr. Supplies	N
	<b>5462 Bremer Bank (Elan ACH)</b>			<b>560.71</b>	<b>3 Transactions</b>			
<b>3 Fund Total:</b>				<b>560.71</b>	<b>Road &amp; Bridge</b>		<b>1 Vendors</b>	<b>3 Transactions</b>

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/27/21 9:02AM  
5 Health & Human Services

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
8	5462 Bremer Bank (Elan ACH) 05-400-440-0410-6239			13.86	Survey Monkey Subscription 05/01/2021		Software Fees/License Fees	N
6	05-400-440-0410-6405			13.94	File Cabinet Keys (AB) 04/27/2021		Office Supplies	N
7	05-400-440-0410-6405			31.98	Smead labeling tabs (AB) 04/29/2021		Office Supplies	N
8	05-420-600-4800-6239			32.67	Survey Monkey Subscription 05/01/2021		Software Fees/License Fees	N
8	05-430-700-4800-6239			52.47	Survey Monkey Subscription 05/01/2021		Software Fees/License Fees	N
1	05-430-710-3960-6050			25.00	Father's Adoption Registry 04/26/2021		Adoptions & Kinship	N
2	05-430-700-4800-6810			14.00	MH-Flex - Name Change 04/22/2021	64138693	Mh Init - Flex	N
3	05-400-450-0451-6406			25.30	HE-Nutritiona Ed Supply 04/26/2021	Budget	PH Program Related Supplies	N
4	05-400-450-0451-6406			7.41	HE-Nutritiona Ed Supply 05/03/2021	Budget	PH Program Related Supplies	N
9	05-400-440-0410-6450			130.48	Swivel Chair (AB) 05/04/2021	Ergo	Small Equipment: Telephones, Chairs, €	N
5	05-430-700-4800-6402			79.20	Ergo Keyboard & Mouse (KH) 04/22/2021	Ergo	Computer/Technology Supplies	N
	<b>5462 Bremer Bank (Elan ACH)</b>			<b>426.31</b>	<b>11 Transactions</b>			
<b>5 Fund Total:</b>				<b>426.31</b>	<b>Health &amp; Human Services</b>	<b>1 Vendors</b>	<b>11 Transactions</b>	

# Aitkin County



KMR1  
5/27/21 9:02AM  
10 Trust

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 6

Vendor	Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
28	5462 Bremer Bank (Elan ACH)		29.54	Mailing Labels		Office Supplies	N
	10-923-000-0000-6405						
	5462 Bremer Bank (Elan ACH)		29.54		1 Transactions		
<b>10 Fund Total:</b>			<b>29.54</b>	<b>Trust</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



KMR1  
5/27/21 9:02AM  
21 Parks

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
29	5462 Bremer Bank (Elan ACH) 21-520-000-0000-6406		Weather-Proof Paper		Field Supplies	N
	5462 Bremer Bank (Elan ACH)			1 Transactions		
<b>21 Fund Total:</b>			<b>64.03</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>Final Total:</b>			<b>0.00</b>	<b>6 Vendors</b>	<b>38 Transactions</b>	

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	-2,874.35	General Fund
	2	1,793.76	Reserves Fund
	3	560.71	Road & Bridge
	5	426.31	Health & Human Services
	10	29.54	Trust
	21	64.03	Parks
	<b>All Funds</b>	<b>0.00</b>	<b>Total</b>

Approved by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KMR1  
5/28/21 11:05AM

# Aitkin County

2M



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

*Wrong Routing #*

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1  
5/28/21 11:05AM

**13 Taxes & Penalties**

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank			688.00	Wrong Routing Number	15-0-060408	Cur - Property Taxes	N
	13-943-000-0000-2001							
	8410 Bremer Bank			<b>688.00</b>	1 Transactions			
<b>13 Fund Total:</b>				<b>688.00</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>				<b>688.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	13	688.00	Taxes & Penalties
<b>All Funds</b>		<b>688.00</b>	<b>Total</b>

Approved by, .....  
.....  
.....



# Board of County Commissioners Agenda Request

**2N**  
Agenda Item #

**Requested Meeting Date:** 06/08/2021

**Title of Item:** 2021 Squad Purchases

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Undersheriff Heidi Lenk		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> Undersheriff Heidi Lenk		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  See attached memo of squad bids and purchase recommendations.  \$140,000 has been budgeted under Enforcement \$36,730 has been budgeted across Boat & Water/Snowmobile/ATV		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend purchase of all vehicles from Aitkin Motors.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <span style="margin-left: 100px;">Please Explain:</span>		

**DANIEL G. GUIDA**  
**SHERIFF OF AITKIN COUNTY**

218 1<sup>ST</sup> St. N.W.  
Aitkin, MN 56431  
218-927-7435/ 1-888-900-2138  
Emergency 911

Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887

**MEMO**

TO: Aitkin County Board of Commissioners                      DATE: May 28, 2021  
FROM: Undersheriff Heidi Lenk                                      RE: 2021 Squad Purchases

---

We have received bids for our budgeted 2021 squad purchases. The bids are for 2021 models and include the Ford 3.0L Eco-Boost PUV and the Ford Responder F150.

Tenvoorde Ford (St. Cloud): Ford Eco-Boost (Explorer)    \$35,559  
Aitkin Motors (Aitkin):        Ford Eco-Boost (Explorer)    \$37,696

Tenvoorde Ford (St. Cloud): Ford Responder F150 Eco-Boost    \$33,988  
Aitkin Motors (Aitkin):        Ford Responder F150 Eco-Boost    \$34,601

The Ford Responder F150 is a pursuit rated police vehicle. The vehicle is based on a pickup platform which will provide additional uses for the sheriff's office. The vehicle is equipped with the Eco-Boost engine which has greater fuel economy than the standard 3.3L PUV option. The Responder F150 is also expected to have a higher resale value than the other listed option. The Ford Explorer, when outfitted for police use, does not have the standard 3<sup>rd</sup> row seating, thereby reducing the resale value.

Purchase of 4 Ford Responder F150 vehicles as budgeted through Enforcement:

Tenvoorde Ford: \$135,952                      Aitkin Motors: \$138,404

Purchase of 1 Ford Responder F150 vehicle as budgeted through B&W/Snowmobile/ATV:

Tenvoorde Ford: \$33,988                      Aitkin Motors: \$34,601

\$613 per vehicle separates the vendors. I recommend we work with our local vendor Aitkin Motors.

If you have questions I can be reached at x421 or [heidi.lenk@co.aitkin.mn.us](mailto:heidi.lenk@co.aitkin.mn.us) or Sgt. Greg Payment [greg.payment@co.aitkin.mn.us](mailto:greg.payment@co.aitkin.mn.us), Thank you.



# Board of County Commissioners Agenda Request

**20**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** 2nd Updated Memorandum of Understanding

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
--	---	--

<b>Submitted by:</b> Rich Courtemanche	<b>Department:</b> Land
---	----------------------------

<b>Presenter (Name and Title):</b> Rich Courtemanche, Land Commissioner	<b>Estimated Time Needed:</b> n/a
--	--------------------------------------

**Summary of Issue:**

On May 25, 2021, the Aitkin County Board approved an updated Memorandum of Understanding (MOU) with Carlton County establishing cooperation and coordination between these two counties as part of the implementation of a Habitat Conservation Plan to help protect threatened bat species.

The USFWS has since asked for additional language to be added to the MOU. The attached is an updated MOU with the changes requested by the USFWS.

Changes have received approval from the Aitkin County Attorney.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Motion to approve changes to the MOU and allow the board chair to sign the agreement.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

**June 2021 Amendment to the 2017 Aitkin County Land Department and Carlton County  
Land Department Memorandum of Understanding**

**Whereas**, in 2017, Aitkin County Land Department (“ACLD”) and the Carlton County Land Department (“CCLD”) (generally, “County” or “Counties”) entered into a Memorandum of Understanding (“MOU”) to develop a Habitat Conservation Plan (“HCP”) and apply for an Endangered Species Act (“ESA”) Section 10(a)(1)(b) permit (“Permit”) for incidental take coverage related to timber harvesting, as more particularly set forth in HCP section 2.2 (“Covered Activities”);

**Whereas**, in January 2021, February 2021, and March 2021, the Counties amended the MOU to include terms related to implementation details set forth in the HCP (“Previous Amendments”);

**Whereas**, the Counties intend to be Co-Permittees under the Permit and each carry out their respective obligations as set forth in the HCP and anticipated Permit;

**Whereas**, the Counties have developed this amendment (“Amendment”) to demonstrate adherence to the U.S. Fish and Wildlife Service (“Service”) April 30, 2013 “Final Guidance for Endangered Species Act Incidental Take Permits Covering Multiple Projects or Project Owners (“Guidance”);

**Whereas**, in addition to the terms set forth in the Previous Amendments, this Amendment sets forth how the Counties will allocate responsibility and liability should one or more of the Counties fail to properly implement the HCP or Permit, or should the amount of permitted incidental take be exceeded; and

**Whereas**, this Amendment is not intended to restrict or limit the Service’s authority to suspend or revoke the Permit in accordance with regulations set forth at 50 CFR §13.27 and §13.28.

**Therefore, in consideration of these joint interests, the Counties agree to the following:**

1. COOPERATIVE EFFORT. The Counties agree to perform various tasks as more particularly set forth in the HCP. Actions and limitations of obligations in the HCP shall be binding on the Parties to the same extent as if the HCP were set forth herein in its entirety.

2. NON-COMPLIANCE. Each County is distinct and unrelated to the other County and is not responsible for the other County’s activities. In the event non-compliance with the HCP or Permit is discovered, or a County receives written notification of non-compliance from the Service, the non-compliant County shall have sixty (60) days to correct the non-compliance or demonstrate due diligence to correct the potential non-compliance. The non-compliant County must provide a response to the Service that:

- Indicates that the nature of corrective action taken to remedy the non-compliance and describes how the non-compliance has been resolved; or
- Describes the corrective action that will be taken and the time period the corrective action will be completed; or





# Board of County Commissioners Agenda Request

**2P**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** Temp On-Sale Liquor License

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Temporary On Sale Liquor (Strong Beer) License for Isle Lions Club d/b/a Isle Lions Club		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  See attached proposed Motion		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

For: County Board of June 8, 2021

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following Temporary **On-Sale Liquor License (Strong Beer)** for 09/04/2021 thru 09/06/2021.

**ON Sale:**

Isle Lions Club, d/b/a **Isle Lions Club** – Williams Township, at White Pine Logging & Threshing Show – 15489 180<sup>th</sup> Ave., Finlayson, MN



# Board of County Commissioners Agenda Request

**2R**

Agenda Item #

**Requested Meeting Date:** 6/8/21

**Title of Item:** Request To Fill BOA and Planning Commission Vacaney

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Andrew Carlstrom		<b>Department:</b> Planning & Zoning
<b>Presenter (Name and Title):</b> Andrew Carlstrom, Environmental Services Director		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Requesting the Appointment of Terry Neff as an Alternate Member to the Board of Adjustment and Planning Commission for Aitkin County. Terry has volunteered his services and expertise to fill-in when current members are unavailable or absent.		
<b>Alternatives, Options, Effects on Others/Comments:</b> N/A		
<b>Recommended Action/Motion:</b> Motion to Approve Appointment		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 500.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Regular Meeting fee due to Board Members plus mileage reimbursement for visiting properties as required.		

Legally binding agreements must have County Attorney approval prior to submission.

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Board of Adjustment for Planning Commission

AITKIN COUNTY COMMISSIONER DISTRICT 1

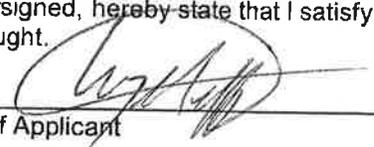
Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I served 25+ years as the zoning administrator for Aitkin County. I served as staff on the Board of  
AC.

I have a total of 34 years as an employee in a  
land use department administering & enforcing land use  
controls.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Signature of Applicant



Date

4/27/21

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No X

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No X

**Please return application to the Aitkin County Administrator's office, located at  
307 2<sup>nd</sup> Street NW - Room 310, Aitkin, MN 56431**

NAME OF APPLICANT:

Terry Neff

STREET ADDRESS OF APPLICANT:

39622 342<sup>nd</sup> Ln  
Aitkin, MN

PHONE NUMBERS:

DAYS 218 820 0674  
EVENINGS same as above

**For Office Use Only**

Date Appointed: \_\_\_\_\_

Date of Term Expiration: \_\_\_\_\_

Term #: \_\_\_\_\_



# Board of County Commissioners Agenda Request

**2Q**

Agenda Item #

**Requested Meeting Date:** 6/8/21

**Title of Item:** Request To fill D2 BOA vacancy

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Andrew Carlstrom	<b>Department:</b> Planning & Zoning
--	---

<b>Presenter (Name and Title):</b> Andrew Carlstrom, Environmental Services Director	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

Requesting the Appointment of Tom Veenker to the Board of Adjustment for District 2 In Aitkin County. Tom will replace Ed Spiel who served since 2007, and sadly passed away in April 2021.

**Alternatives, Options, Effects on Others/Comments:**  
N/A

**Recommended Action/Motion:**  
Motion to Approve Appointment

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$      2000.00

Is this budgeted?       Yes       No      *Please Explain:*

Regular Meeting fee due to Board Members plus mileage reimbursement for visiting properties as required.

MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY RECEIVED

MAY 12 2021

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY BOA (BOARD OF ADJUSTMENT)

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

SEE ATTACHMENT

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Thomas H. Veenker  
Signature of Applicant

05/11/2021  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Is this application submitted at the suggestion of appointing authority? Yes \_\_\_\_\_ No \_\_\_\_\_

Please return application to the Aitkin County Administrator's office, located at  
307 2<sup>nd</sup> Street NW - Room 310, Aitkin, MN 56431

NAME OF APPLICANT: THOMAS H. VEENKER

STREET ADDRESS OF APPLICANT:  
38211 STATE HIGHWAY 18  
AITKIN, MN. 56431

PHONE NUMBERS:  
DAYS 218-678-3792  
EVENINGS 218-678-3792

For Office Use Only

Date Appointed: \_\_\_\_\_

Date of Term Expiration: \_\_\_\_\_

Term #: \_\_\_\_\_

Attachment to Tom Veenker's application to serve on the Aitkin County's Board of Adjustment from District 2

Home address - 38211 State Highway 18, Aitkin, MN. 56431

Email address - [Tv4fish@centurylink.net](mailto:Tv4fish@centurylink.net)

Current occupation

Retired (2015) - Aitkin County Land Surveyor from 2001-2015 prior to retiring

Employment history

Aitkin County Surveyor (2001-2015)

Owner/President of All-Metro Development Consultants (Civil Engineering Co.) (1990-2001)

Vice President of Merila & Assoc. (Civil Engineering Co.) (1984-1990)

Branch manager of RCM Associates in Brainerd (Civil Engineering Co.) (1978-1984)

Community Involvements

Currently Chairman of the Wealthwood Township Board of Supervisors (2010-current)

Member of ACAT (Aitkin County Association of Townships) (2010-current)

As Aitkin County Surveyor – I had been asked many times to assist the Board of Adjustment by reviewing applications submitted to the Board to verify that these applications met the specified requirements as they related to survey and/or Subdivision criteria.

My entire career has been devoted to issues dealing with property development – correct land surveys – site design, requested variances, etc.

Through my years as Aitkin County Surveyor, I had become very familiar with Aitkin County's Land use requirements and feel this experience will help me be a valuable member of the Board of Adjustment.



# Board of County Commissioners Agenda Request

**2S**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** Adopt resolution for the Second Generation Recreation Plan

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> DJ Thompson	<b>Department:</b> Land	
<b>Presenter (Name and Title):</b> DJ Thompson, Assistant Land Commissioner		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> At the May 25th County Board Meeting, a motion to adopt the Second Generation Recreation Plan was passed. However, a resolution was not presented at that time. We now have a resolution to accompany the plan.		
<b>Alternatives, Options, Effects on Others/Comments:</b> NA		
<b>Recommended Action/Motion:</b> Adopt the resolution		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ NA Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 8, 2021

By Commissioner: xxxx

20210608-xxx

**Second Generation Recreation Plan**

**WHEREAS;** the First Generation Recreation Plan was adopted in 2010 and scheduled to be updated every ten years, and

**WHEREAS;** recreation and tourism are important to the economy and quality of life in Aitkin County, and

**WHEREAS;** proper planning for development and management of recreation resources is integral to the success of a recreation program, and

**WHEREAS;** public input was sought and incorporated into the plan, and

**WHEREAS;** the Aitkin County Natural Resources Advisory Committee recommends adoption of the plan.

**THEREFORE,** be it resolved that the Aitkin County Board of Commissioners hereby adopt the Aitkin County Second Generation Recreation Plan.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8<sup>th</sup> day of June, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8<sup>th</sup> day of June, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2T**  
Agenda Item #

**Requested Meeting Date:** 6/8/2021

**Title of Item:** 2021 State of MN Boat & Water Safety Grant Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Signatures and Resolution for 2021 State of Minnesota Annual County Boat & Water Safety Grant Agreement for grant amount of \$18,293.00 to supplement our Boat & Water budget.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Request Board Chair to sign agreement and return with signed resolution		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# DEPARTMENT OF NATURAL RESOURCES

## 2021 STATE OF MINNESOTA ANNUAL COUNTY BOAT AND WATER SAFETY GRANT CONTRACT AGREEMENT

### ENCUMBRANCE WORKSHEET

Contract#  PO#

**State Accounting Information:**

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2021	Source Type State	Vendor Number 0000197275-001
Total Amount \$18,293	Project ID R29G70CGBLA19	Billing Location R297000221	DUNS 047464805	

**Accounting Distribution:**

Fund 2100	Fin. Dept. ID R2937714	Appropriation ID R297400	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date January 1, 2021	Grant End Date June 30, 2022
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Grantee Name and Address:  
Aitkin County Sheriff's Office  
218 1st St NW  
Aitkin, MN 56431-1260

Payment Address:  
(where DNR sends the check)  
Aitkin Co. Treasurer  
209 - 2nd St. NW, Rm. 203  
Aitkin, MN 56431

**2021 STATE OF MINNESOTA  
ANNUAL COUNTY BOAT AND WATER SAFETY  
GRANT CONTRACT AGREEMENT**

This grant contract agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Aitkin County Sheriff's Office, 218 1st St NW, Aitkin, MN 56431-1260, (047464805) ("Grantee"). The payment address for this grant contract agreement is Aitkin Co. Treasurer, 209 - 2nd St. NW, Rm. 203, Aitkin, MN 56431.

**Recitals**

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to Minn.Stat. §16B.98, Subd. 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

**Grant Contract Agreement**

**1 Term of Grant Contract Agreement**

- 1.1 **Effective date:** January 1, 2021 or the date the State obtains all required signatures under Minn. Stat. §16B.98, Subd. 5. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for 2021 grant expenditures incurred back to effective date. Per Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Reimbursements will only be made for expenditures made according to the terms of this grant contract agreement.
- 1.2 **Expiration date:** June 30, 2022, or until all obligations have been satisfactorily fulfilled, whichever occurs first. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

**2 Grantee's Duties**

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.

**Reporting Requirements:** The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing. Exhibit "B", which is attached and incorporated into this grant further defines reporting requirements.

**3 Time**

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

**4 Consideration and Payment**

- 4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract agreement as follows:
  - (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Eighteen thousand two hundred ninety-three dollars (\$18,293).
  - (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed Eighteen thousand two hundred ninety-three dollars (\$18,293).
- 4.2 **Payment**
  - (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Submit one invoice at the end of the grant period or when all obligations have been satisfactorily fulfilled, whichever occurs first in a form prescribed by the State within the dates previously noted in "Term of Grant Contract Agreement" in this contract.

#### 4.3 Contracting and Bidding Requirements

Per Minn. Stat. §171.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

- (a) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.
- (b) The grantee must not contract with vendors who are suspended or debarred in MN:  
<http://www.mnd.admin.state.mn.us/debarredreport.asp>

#### 5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

#### 6 Authorized Representative

The State's Authorized Representative is Adam Block, Boating Law Administrator, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, adam\_block@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Sheriff Daniel Guida, Aitkin County Sheriff's Office, 218 1st St NW, Aitkin, MN 56431-1260. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

#### 7 Assignment, Amendments, Waiver, and Grant Contract Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Contract Agreement Complete.** This grant contract agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract agreement, whether written or oral, may be used to bind either party.

#### 8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

#### 9 Audits (State and Single)

Under Minn. Stat. §16B.98, subd. 8, the Grantee books, records, documents, and accounting procedures and practices relevant to this grant contract agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

#### 10 Government Data Practices and Intellectual Property

10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

#### 11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

- (e) Any other applicable non-discrimination law(s).
- (d) disabilities in services, programs, and activities of public entities.
- (c) Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.
- (b) C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance; C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 under Federal assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

**Non-Discrimination Requirements**  
No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:  
The Grantee is subject to complying with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101 et seq.) and all applicable regulations and guidelines.

**American Disabilities Act**  
The Grantee is subject to complying with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101 et seq.) and all applicable regulations and guidelines.  
any.  
**Data Disclosure**  
Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

**Termination**  
14.1 **Termination by the State.** The State may immediately terminate this grant contract agreement with or without cause, upon 30 days written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.  
14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.  
14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:  
(a) It does not obtain funding from the Minnesota legislature;  
(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of notice of the lack of funding within a reasonable time of the State's receiving that notice.

**Governing Law, Jurisdiction, and Venue**  
Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**12.1 Publicity and Endorsement**  
Any publicity regarding the subject matter of this grant contract agreement must identify the State as the sponsoring agency and must not be released without prior approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.  
**12.2 Endorsement.** The Grantee must not claim that the State endorses its products or services.

The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

- 19 **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions**
- 19.1 The prospective lower tier participant certifies, by submission of this grant contract agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 19.2 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this grant contract agreement.

20 **Whistleblower Protection Rights**

41 USC §4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection

(a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub.L. 112-239).

(b) Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC 4712.

(c) The recipient shall insert this clause, including this paragraph (c), in all subawards and in contracts over the simplified acquisition threshold related to this award.

Attachments:

- \_\_\_\_\_ A. State Boat Grant Contract Agreement
- \_\_\_\_\_ B. Exhibit A
- \_\_\_\_\_ C. Exhibit B
- \_\_\_\_\_ D. Conflict of Interest Disclosure

1. **STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15.

Signed: \_\_\_\_\_

SWIFT Contract # \_\_\_\_\_

Purchase Order # \_\_\_\_\_

2. **GRANTEE**

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: \_\_\_\_\_

Title: County Sheriff

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Chairperson of County Board

Date: \_\_\_\_\_

3. **STATE AGENCY: NATURAL RESOURCES**

By: \_\_\_\_\_  
(With delegated authority)

Distribution:

- 1. DNR - OMBS
- 2. Grantee
- 3. State's Authorized Representative

**COUNTY BOAT AND WATER SAFETY  
2021 BUDGET SPENDING PLAN  
(January 1, 2021 - June 30, 2022)**

**Exhibit A**

MN DNR - Enforcement Division  
Boat & Water Safety  
500 Lafayette Road  
St. Paul, MN 55155-4047  
E-mail: adam.block@state.mn.us  
Adam Block phone #: 651-259-5057

Aitkin  
County  
Jennifer Twombly  
Contact Name  
218-927-7431  
Contact Phone

GROUP I - PERSONNEL	Number	Amount		TOTAL
		County	State	
Full-Time		\$ 36,388.00	\$ 18,923.00	\$ 55,311.00
Seasonal				\$ -
<b>GROUP I SUBTOTALS</b>		<b>\$ 36,388.00</b>	<b>\$ 18,923.00</b>	<b>\$ 55,311.00</b>

GROUP II - SUPPLIES & EXPENSES	Amount		TOTAL
	County	State	
DESCRIPTION -- (Itemize)			
Service & Labor	\$ 2,500.00		\$ 2,500.00
Utilities & Phone	\$ 700.00		\$ 700.00
Maintenance	\$ 4,000.00		\$ 4,000.00
Registration / Insurance	\$ 2,750.00		\$ 2,750.00
Supplies	\$ 1,350.00		\$ 1,350.00
Uniforms	\$ 800.00		\$ 800.00
Gas/Oil	\$ 4,000.00		\$ 4,000.00
			\$ -
			\$ -
			\$ -
			\$ -
<b>GROUP II SUBTOTALS</b>	<b>\$ 16,100.00</b>	<b>\$ -</b>	<b>\$ 16,100.00</b>

GROUP III - EQUIPMENT	Amount		TOTAL
	County	State	
DESCRIPTION -- (Itemize)			
Equipment	\$ 4,500.00		\$ 4,500.00
Truck- 2021 Ford F-150	\$ 17,630.00		\$ 17,630.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>GROUP III SUBTOTALS</b>	<b>\$ 22,130.00</b>	<b>\$ -</b>	<b>\$ 22,130.00</b>

<b>2021 STATE GRANT TOTAL</b>	<b>\$ 74,618.00</b>	<b>\$ 18,923.00</b>	<b>\$ 93,541.00</b>
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Scan and email the signed form. Send to:  
adam.block@state.mn.us

"This is to certify that the state funds will be used only for purposes set forth in M.S. Chapter § 86B and that the information contained on this form is correct to the best of my knowledge."

Signature

Date

## ALLOWABLE EXPENDITURES & REPORTING REQUIREMENTS

### 2021 BOAT & WATER SAFETY STATE GRANT PROGRAM

Use these guidelines when completing the proposed Budget --- Exhibit "A" form.

**GENERAL** - All of the expenditures listed below must be directly related to the boat and water safety program. When personnel or equipment costs are split between general law enforcement duties and boat and water safety work, the percentage paid out of the boat and water safety account may not exceed the percentage of time the individual or piece of equipment is actually used for boat and water safety enforcement. Boat and water safety activities are those activities outlined in: 1) M.S. § Chapter 86B, 2) Minn. Rules - Chapter 6110, 3) search and recovery operations in the waters of the state and 4) the portions of Chapter 169A that are applicable to motorboats.

**(SPENDING PLAN, INVOICES, ACCOUNTING and REPORTS)** - Submit one reimbursement invoice at the end of the grant period or when all obligations have been satisfactorily fulfilled, whichever occurs first. The proposed expenditures listed on your spending plan (Exhibit A) must reasonably match both your invoice and annual year-end report. If you need to purchase or pay for something that was not on the original Spending Plan, you will need to first send in a revised plan (Exhibit A) signed by the sheriff or designee, and if approved by the State, proceed from there. The Grantee must satisfactorily submit all annual performance reports and reimbursement requests for each year of participation in this Program by the date(s) requested by the State, unless the Grantee requests an extension in writing and the State approves an extension in writing. Minnesota statutes and rules require that you have a separate account for the state boat & water safety funds.

**PERSONNEL** - Personnel expenses (including salary, insurance, social security, retirement, worker's compensation, etc.) for persons who are actually engaged in boating and water safety duties. Records or logs of time spent on the program are necessary to support these expenses and should be retained not less than three years. If officer hours are a part of your reimbursement, please send one (1) completed officer log for the time period in which reimbursement is being requested.

**SUPPLIES AND EXPENSES** - This includes uniforms, fuel, oil, lubricants, repairs, rental/lease costs (docks, buildings, office facilities, equipment, etc.), insurance, travel costs, training expenses and expendable supplies (fuel, rope, paint, printing, etc.). No cell phone charges will be allowed. All expenditures need to be verifiable as allowable expenditures under this grant. Items must be listed on Exhibit A (proposed spending plan) of this grant and be descriptive in nature.

**EQUIPMENT** - Includes boats, motors, trailers, buoys, depth locators, radios, etc. Equipment that is being used for general duties may be either charged to the boat and water safety account according to percentage of use or by mile/hour of operation. Mileage logs showing dates, odometer readings and assignment are necessary to support all vehicle use and should be retained not less than three years. If you purchase equipment and it is greater than \$5,000, please submit a copy of the purchase invoice. The purchase of snowmobiles and ATVs with boat and water funds is not allowed.

County sheriff's departments are urged to contact Boat and Water Safety at the Minnesota Department of Natural Resources for a determination prior to any questionable proposed expenditure. All expenditures are subject to state audit. Be sure to keep accurate documentation and records of all expenditures.



# DEPARTMENT OF NATURAL RESOURCES

## Conflict of Interest Disclosure

### Conflict of Interest:

A conflict of interest (actual, potential, or perceived) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it.

### Actual Conflict of Interest:

An actual conflict of interest occurs when a decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict. Examples include, but are not limited to:

- One party uses his or her position to obtain special advantage, benefit, or access to the other party's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.
- One party receives or accepts money (or anything else of value) from another party or has equity or a financial interest in or partial or whole ownership of the other party's organization.
- One party is an employee, board member or family member of the other party.

### Potential Conflict of Interest:

A potential conflict of interest may exist if one party has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests. For example, when one party serves in a volunteer capacity for another party, it has the potential to, but does not necessarily, create a conflict of interest, depending on the nature of the relationship between the two parties. A disclosed potential conflict of interest warrants additional discussion in order to identify the nature of the relationship, affiliation, or other interest and take action to mitigate any potential conflicts.

### Perceived Conflict of Interest:

A perceived conflict of interest is any situation in which a reasonable third party would conclude that conflicting duties or loyalties exist. A disclosed perceived conflict of interest warrants additional discussion in order to identify the nature of the relationship, affiliation, or other interest and take action to mitigate any potential conflicts.

### Organizational Conflict of Interest:

A conflict of interest can also occur with an organization that is a grant applicant or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee is unable or potentially unable to render impartial assistance or advice to the State due to competing duties or loyalties
- A grantee's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties
- A grantee or potential grantee has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

**This section to be completed by Grantee's Authorized Representative (AR):**

I certify that we will maintain an adequate Conflict of Interest Policy and throughout the term of our agreement we will monitor and report any actual, potential, or perceived conflicts of interest to the State's Authorized Representative.

I also certify that I have read and understand the description of conflict of interest above and as of this date  
(Check one of the two boxes below):

I do not have any conflicts of interest relating to this project.

I have an actual, potential, perceived, or organizational (*circle*) conflict of interest. The nature of the conflict is as follows:

If at any time during the grant project I discover a conflict of interest, I will disclose that conflict immediately to the State's Authorized Representative.

Grantee AR's Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Grantee AR's Signature: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Project Name: 2021 MN DNR State Boating Grant

-----  
State AR's Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

State AR's Signature: \_\_\_\_\_

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 8, 2021

By Commissioner: xxxx

20210608-xxx

**2021 State of Minnesota Annual County Boat & Water Safety Grant Agreement**

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the Fiscal Years 2021 State of Minnesota Annual County Boat & Water Safety Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff's Office, County Board Chair and County Administrator to sign the agreement in the amount of \$18,293.00 for the term of January 1, 2021 through June 30, 2022

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8<sup>th</sup> day of June, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8<sup>th</sup> day of June, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2U**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** LG214 Premises Permit / Mille Lacs Trails, Inc.

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Gambling Premises Permit - Mille Lacs Trails, Inc. at One Stop Mini Mart		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  See attached proposed Resolution		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 8, 2021

By Commissioner: xxxx

20210608-xxx

LG214 Premises Permit/Mille Lacs Trails, Inc.

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Mille Lacs Trails, Inc., at One Stop Mini Mart – Malmo Township. This establishment has an address of 22167 St. Hwy 47, Aitkin, MN 56431.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8<sup>th</sup> day of June, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8<sup>th</sup> day of June, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2V**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** LG214 Premises Permit / Mille Lacs Drift Skippers

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Gambling Premises Permit - Mille Lacs Drift Skippers at Martys		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  See attached proposed Resolution		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 8, 2021

By Commissioner: xxxx

20210608-xxx

LG214 Premises Permit/Mille Lacs Drift Skippers

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Mille Lacs Drift Skippers, at Marty's – Malmo Township. This establishment has an address of 22167 State Hwy 47, Aitkin, MN 56431.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8<sup>th</sup> day of June, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8<sup>th</sup> day of June, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2W**  
Agenda Item #

**Requested Meeting Date:** 6-8-21

**Title of Item:** Award Contract No. 20218

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> NA	<b>Estimated Time Needed:</b> NA
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**Summary of Issue:**  
Bids were opened on Monday, May 17, 2021, for Contract No. 20218 which includes S.P. 001-070-008; chevron sign placement on 99 curves on various county highways. Being a Highway Safety Improvement Program (HSIP) project, 80% of the cost will be covered by a federal HSIP grant.  
As shown on the attached abstract of bids, five bids were received, with NTTK Inc. - St. Cloud, MN submitting the low bid in the amount of \$92,999. With the cost of this contract estimated at \$100,854.50, the low bid is 7.79% below the estimated amount.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Recommend award of this contract by the resolution above.

**Financial Impact:**  
Is there a cost associated with this request?  Yes  No  
What is the total cost, with tax and shipping? \$ 92,999  
Is this budgeted?  Yes  No *Please Explain:*  
\$101,000 was budgeted for this project in the 2021 Capital Infrastructure Budget.

**Aitkin County  
Contract Bid Abstract**

**Project Name: County Wide Chevron Signing**  
**Bid Opening: May 17, 2021 at 2:00 PM**  
**Contract No.: 20218**

**MN Project No: HSIP 0121(202)**  
**Project No.: SP 001-070-008**

Project: SP 001-070-008 - Multi-Route: Chevron Signing			Engineers Estimate		Night Train Trucking, Inc (NTTK) - St. Cloud, MN		Safety Signs - Lakeville, MN		JAAK LLC - LeSueur, MN		ID Sign Solutions LLC - Glencoe, MN		A&H Co - Elko New Market, MN		
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2563.601 TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00	\$15,671.00	\$15,671.00	\$1,300.00	\$1,300.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$1.00	\$1.00
2	2564.518 SIGN PANELS TYPE C	S F	3222	\$29.75	\$95,854.50	\$24.00	\$77,328.00	\$31.74	\$102,266.28	\$35.00	\$112,770.00	\$46.75	\$150,628.50	\$50.50	\$162,711.00
Totals for Project SP 001-070-008					\$100,854.50		\$92,999.00		\$103,566.28		\$114,770.00		\$151,128.50		\$162,712.00
% of Estimate for Project SP 001-070-008							-7.79%		2.69%		13.80%		49.85%		61.33%
Totals for Contract 20218					\$100,854.50		\$92,999.00		\$103,566.28		\$114,770.00		\$151,128.50		\$162,712.00
% of Estimate for Contract 20218							-7.79%		2.69%		13.80%		49.85%		61.33%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle  
Date: 2021.05.18 07:20:42 -0500 License No. 24340

Date: 5-18-21

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 8, 2021

By Commissioner: xxxx

20210608-xxx

**Award Contract No. 20218**

**WHEREAS**, Contract No. 20218 is for construction of SP 001-070-008, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, May 17 2021 with a total of five bids received, and

**WHEREAS**, NTTK, Inc. - St. Cloud, MN was the lowest responsible bidder in the amount of \$92,999.

**NOW THEREFORE, BE IT RESOLVED**, that NTTK Inc. be awarded Contract 20218.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8<sup>th</sup> day of June, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8<sup>th</sup> day of June, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** LLCC Reopening Budget

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Rich Courtemanche	<b>Department:</b> Land
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<b>Presenter (Name and Title):</b> Dave McMillan, Long Lake Manager	<b>Estimated Time Needed:</b> 15
--	-------------------------------------

**Summary of Issue:**

The 2021 budget of Long Lake Conservation Center that was adopted by the County Board included no anticipated schools due to the COVID pandemic.

As the pandemic is waning, schools are planning to come in the fall of 2021. The attached is the reopening budget for 2021.

**Alternatives, Options, Effects on Others/Comments:**

COVID caused losses  
Reopen plan for 2021 reduces losses by \$89,821.  
New director is focusing on marketing.

**Recommended Action/Motion:**

Approve reopening budget resolution

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

Reducing projected losses from -\$156,390 to -\$66,569

		2021 Adopted COVID budget		2021 Budget - Start Up	
		Expense	Revenue	Expense	Revenue
<b>ADMINISTRATION</b>					
Overnight Programs Revenue	Program Fees (60% of Overnight NEED Reservations Rate)				\$219,630.40
Revenue	NEED Program reservations)				\$9,240.00
	19-521-000-5751 Unrestricted Contributions		\$1,000.00		\$0.00
	19-521-000-5762 Restricted Contributions		\$75,000.00		\$75,000.00
	19-521-000-5840 Miscellaneous Income		\$0.00		\$15,803.00
	19-521-000-5861 Insurance Proceeds/Dividends		\$4,576.00		\$4,576.00
Additional Revenue	19-521-000-5884 Commissary Sales Non Taxable				\$6,400.00
	19-521-000-5885 Commissary Sales Taxable				\$4,200.00
	19-521-000-6101 Salaries-Full Time	\$97,592.00		\$160,890.54	
	19-521-000-6102 Salaries-Part time	\$0.00		\$46,694.99	
	19-521-000-6150 Health Insurance-Employer	\$25,749.00		\$50,741.60	
	19-521-000-6148 Employer HSA Contribution	\$5,520.00		\$19,560.00	
	19-521-000-6152 Life Insurance-Employer	\$150.00		\$666.00	
	19-521-000-6154 Long Term Disability-Employer	\$239.00		\$769.79	
	19-521-000-6155 Long Term Disability-Employee	\$0.00		\$0.00	
	19-521-000-6159 PERA Co-or 7.5%	\$6,859.00		\$15,568.91	
	19-521-000-6124 Medicare-Employer 1.45%	\$1,326.00		\$3,009.99	
	19-521-000-6165 FICA-Employer 6.20%	\$5,670.00		\$12,149.69	
	19-521-000-6353 Workers Compensation	\$0.00		\$6,199.00	
	19-521-000-6234 Background Check Fees	\$0.00		\$0.00	
<u>Staff Expenses</u>	19-521-000-6272 Physical Examinations	\$0.00		\$0.00	
	Overtime			\$0.00	
	19-521-000-6208 Training/Education	\$0.00		\$0.00	
Training and Travel Expenses	19-521-000-6330 Transportation/Travel/Parking	\$0.00		\$0.00	
	19-521-000-6332 Hotel/Motel Lodging	\$0.00		\$0.00	
	19-521-000-6340 Meals Reimbursed Non-taxable	\$0.00		\$0.00	
	19-521-000-6231 <u>Services, Labor, Contracts</u>	\$11,460.00		\$11,420.00	
	19-521-000-6250 Telephone/Internet	\$8,400.00		\$8,400.00	
	19-521-000-6254 <u>Utilities</u>	\$32,900.00		\$42,500.00	
	19-521-000-6255 Garbage	\$420.00		\$1,000.00	
	19-521-000-6352 Insurance-Auto/Equip/Liability	\$10,440.00		\$11,916.00	
	19-521-000-6374 Auto & Trailer License	\$100.00		\$100.00	
Services and Fees Expenses	19-521-000-6240 Dues/Assoc. Fees	\$1,240.00		\$1,606.00	
	19-522-000-6217 Credit Card Fees	\$0.00		\$147.00	
Admin Supplies Expenses	19-521-000-6405 Office & Computer Supplies	\$0.00		\$236.00	
	19-521-000-6205 Postage	\$0.00		\$78.50	
	19-521-000-5896 Postage Reimbursement				
Marketing and Sales Expenses	19-521-000-6230 Marketing, Promotion	\$0.00		\$1,000.00	
	19-521-000-6400 Commissary Items	\$0.00		\$7,500.00	
	19-524-000-6267 Unemployment	\$0.00		\$0.00	
	19-524-000-6422 Janitorial Service/Supplies	\$11,501.00		\$1,214.00	
	19-524-000-6511 Gas & Oil	\$900.00		\$750.00	
	19-524-000-6302 Vehicle Maintenance	\$500.00		\$500.00	
	19-524-000-6590 Repair & Maintenance	\$11,000.00		\$11,000.00	
Capital	19-525-000-5840 Capital Improvement Revenue		\$0.00		\$0.00
	19-525-000-6601 Capital Outlay - Non Residential	\$5,000.00		\$5,000.00	
	19-525-085-5867 Rental Income- Cap Imp. Residential		\$7,200.00		\$19,200.00
	19-525-085-6600 Capital Expense - Residential	\$0.00		\$0.00	
<b>TOTALS</b>		\$236,986.00	\$80,576.00	\$420,618.00	\$354,049.40
<b>Net</b>		<b>-\$156,390.00</b>		<b>-\$66,568.60</b>	

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 8, 2021

By Commissioner: xxx

20210608-xxx

LLCC Reopening Budget

**WHEREAS**, the Aitkin County Board of Commissioners, County of Aitkin, set the 2021 budget for Long Lake Conservation Center (non-levy funds) on December 22, 2020

**WHEREAS**, said budget assumed that Long Lake Conservation Center would remain closed during the 2021 budget year due to the COVID pandemic emergency.

**WHEREAS**, the governor of the State of Minnesota has relaxed COVID restrictions that affect overnight educational learning centers

**WHEREAS**, Long Lake Conservation plans on reopening mid-budget year to day trips during the summer of 2021 and overnight school programs in the fall of 2021.

**BE IT RESOLVED**, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following amended fund budgets that are non-levy for 2021.

<u>Fund/Account</u>	<u>Revenues:</u>	<u>Reserves:</u>	<u>Expenditures:</u>
LLCC	\$ 354,049	\$ 66,569	\$ 420,618

Commissioner xxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8<sup>th</sup> day of June, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 8<sup>th</sup> day of June, 2021

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

## 4A

Agenda Item #

**Requested Meeting Date:** 6-8-21

**Title of Item:** CH 5 Alignment Options - BNSF Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer	<b>Estimated Time Needed:</b> 20 minutes
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**Summary of Issue:**  
 The 4.7 mile segment of County Highway 5 from County Highway 53 south of Kimberly to TH 210 is scheduled for reconstruction in the 2024 Capital Road Improvement Program. As part of this project, alignment alternatives are being considered in two different areas of the project.

The first area is in the vicinity of the Burlington Northern Railroad track in Kimberly as shown on Map 1. Option 1 is a 30 mile per hour (mph) alignment that crosses the BNSF railroad track near it's existing location. Option 2 is a 50 mph alignment that creates a new crossing of the BNSF railroad track and a new Rice River Bridge crossing. As we continue to study these options, BNSF has informed us that we need to enter into the attached preliminary engineering services agreement to allow them to analyze these options. With our preference and focus being on option 1, the focus of their analysis would likewise be option 1.

The second area where alignment alternatives are being considered is shown on Map 2. In the past, we have heard from residents that we should consider rerouting County Highway 5 on the 275th Avenue corridor as shown by option 2 on Map 2 to serve the more populated area surrounding 275th Avenue. 275th Avenue currently is a Kimberly and Jevne Township road. After discussing this alternative with the board of supervisors from Kimberly, Jevne, and Fleming townships, we are no longer considering this as a viable option due to various concerns with the intersection at TH 210 under this option. Our preference therefore is to realign CH 5 as shown by option 1 on Map 2.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

- 1) Motion to enter into proposed BNSF preliminary engineering services agreement to continue the study of alignment options shown on Map 1.
- 2) Consensus for alignment option 1 on Map 2 as the preferred alignment through this area.

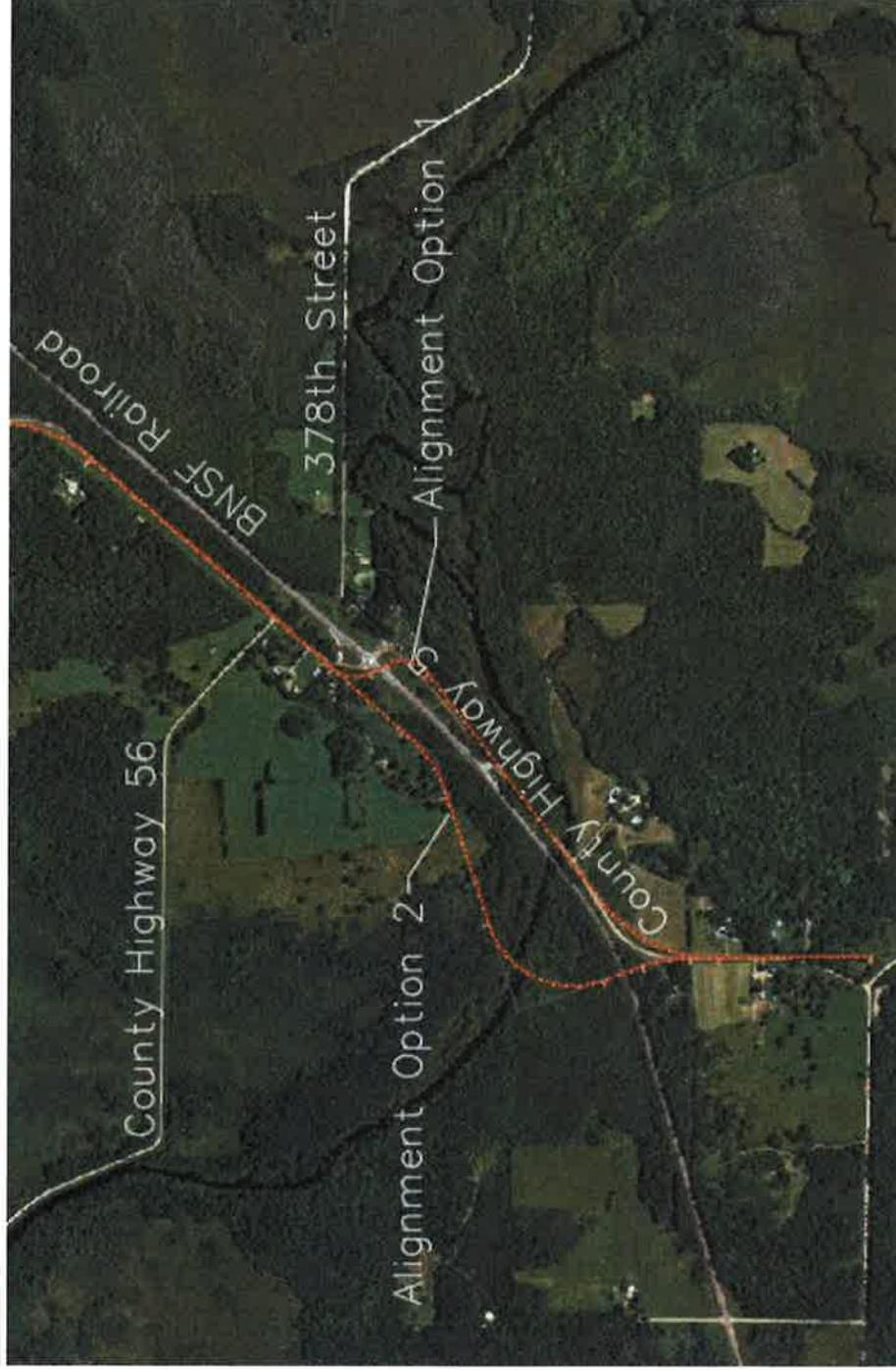
**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$ 15,252

Is this budgeted?       Yes       No      Please Explain:

**Map 1**



# Map 2



**PRELIMINARY ENGINEERING SERVICES AGREEMENT**

**BNSF File No.: BF10018102  
Mile Post 79.657  
Line Segment 27  
U.S. DOT Number 076238S  
Brainerd Subdivision**

This Agreement ("**Agreement**"), is executed to be effective as of \_\_\_\_\_ ("**Effective Date**"), by and between BNSF RAILWAY COMPANY, a Delaware corporation ("**BNSF**") and Aitkin County, a political subdivision of the State of Minnesota ("**Agency**").

**RECITALS**

WHEREAS, BNSF owns and operates a line of railroad in and through Aitkin County , State of Minnesota;

WHEREAS, Agency has stated its intention to proceed initially with a project to realign a portion of County State Aid Highway 5 and relocate the existing railroad crossing located in Kimberly, MN (**the "Project"**);

WHEREAS, Agency has requested that BNSF perform certain engineering services with respect to its railroad facilities located at or near the Project site to facilitate Agency's evaluation of the feasibility of proceeding with the Project (**the "Work"**);

WHEREAS, BNSF is agreeable to performing the Work, subject to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**1. Scope of Work.**

As used herein, the term "**Work**" includes all work performed by BNSF pursuant to this Agreement, whether performed by BNSF employees or by BNSF's contractors, consultants or other agents, including, but not necessarily limited to, on-site visits, preliminary engineering services, developing cost estimates for construction of the Project, and reviewing and/or providing comments on preliminary layouts or other designs, plans, and/or documents in connection with the Project.

## **2. Payment for Work.**

Agency authorizes BNSF to proceed with the Work relating to the Project. Agency shall pay and reimburse BNSF for all actual costs and expenses that BNSF incurs in performing the Work, including but not limited to, labor, supplies, and material; direct and indirect labor or contractor additives; delivery charges; and BNSF additives and overhead, as such are in effect on the date BNSF prepares the final bill; and taxes, such as applicable sales and use taxes, business and occupation taxes, and similar taxes. BNSF estimates the cost for Work on this Project to be Fifteen Thousand Two Hundred Fifty-Two dollars (\$15,252.00), but said estimate shall not be a limitation on the Work to be performed or costs and expenses which Agency shall reimburse to BNSF in full.

During its performance of the Work pursuant to this Agreement, BNSF will send Agency progressive invoices detailing the costs of the Work performed by BNSF. Agency must reimburse BNSF for completed work within thirty (30) days of the date of the invoice for such work. Upon completion of the Work, BNSF will send Agency a detailed invoice of final costs. Agency must pay the final invoice within ninety (90) days of the date of the final invoice. BNSF will assess a finance charge of .033% per day (12% per annum) on any unpaid sums or other charges due under this Agreement which are past its credit terms. The finance charge continues to accrue daily until the date payment is received by BNSF, not the date payment is made or the date postmarked on the payment. Finance charges will be assessed on delinquent sums and other charges as of the end of the month and will be reduced by amounts in dispute and any unposted payments received by the month's end. Finance charges will be noted on invoices sent to Agency under this section.

## **3. Scope of Agreement**

The Parties acknowledge that by entering into this Agreement, neither BNSF nor Agency are obligated to authorize or participate in the construction of the Project. If Agency seeks to proceed with development of the Project after the Work is performed, the Project will be subject to further review and approval by BNSF in BNSF's sole discretion. BNSF and Agency shall be required to enter into negotiations for construction of the Project and other activities on terms acceptable to BNSF.

Notwithstanding anything to the contrary in this Agreement, BNSF's review, approval, and/or other participation in the Project or any element thereof, including the Work performed by BNSF or its contractors hereunder, is expressly limited, and intended and understood by the parties to be in furtherance of BNSF's railroad purposes, and not in furtherance of Agency's purposes in undertaking the Project. All of the Work performed hereunder is intended for use in the evaluation of the impact of the Project on BNSF's railroad and the costs to Agency associated therewith. The Work is provided in consideration of the subjective standards of BNSF for its railroad purposes only, and shall in no way be construed or deemed to be a condition or direction to Agency, or an opinion

or approval that the plans and specifications or any work intended or completed on the Project is appropriate for any other purpose including highway purposes, is structurally sound, or that such plans, specifications, or intended or completed work meet applicable standards, regulations, laws, statutes, local ordinances, and/or building codes. No benefits to Agency or any third party are provided, intended or implied herein. Agency shall at all times be solely responsible for the adequacy and compliance of all design elements of the Project for highway and other public purposes, and shall waive and release BNSF for any and all claims which may or could result from the Work performed hereunder, and if applicable to the fullest extent permitted by law, indemnity and hold BNSF harmless for the same.

**4. Disclaimer**

BNSF GIVES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, QUALITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, OR ANY OTHER MATTER, OF THE WORK PERFORMED PURSUANT TO THIS AGREEMENT OR ANY REPORT OR OTHER DELIVERABLE WHICH BNSF MAY FURNISH TO AGENCY PURSUANT TO THIS AGREEMENT. BNSF SHALL BE IN NO WAY RESPONSIBLE FOR THE PROPER RELIANCE UPON, INTERPRETATION OF, OR OTHER USE OF THE WORK BY AGENCY.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

**Aitkin County**

**BNSF Railway Company**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Accepted and effective this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.



# Board of County Commissioners Agenda Request

**5A**  
Agenda Item #

**Requested Meeting Date:** June 8, 2021

**Title of Item:** Schedule Committee of the Whole Meeting

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 10 min.
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**Summary of Issue:**

Aitkin County has received funds from the U.S. Treasury through the American Rescue Plan. Staff are in the process of researching appropriate uses of funds and would like to hold a planning meeting with Commissioners and Department Heads to begin brainstorming ideas.

Suggested meeting dates are: June 15th, 16th, 17th, 18th from 1:00-4:00.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Motion to approve Committee of the Whole Meeting on \_\_\_\_\_ from 1:00-4:00 p.m.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



# Aitkin County Board of Commissioners

## Agenda Request Form

# 6

Agenda Item #

**Requested Meeting Date:** 06/08/2021  
**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested by:</b> County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Napstad
Aitkin County CARE Board	Monthly	3 <sup>rd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3 <sup>rd</sup> Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 <sup>rd</sup> Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Wednesday	Napstad, Alt. Marcotte
Budget Committee	Most months	1 <sup>st</sup> Tuesday	Marcotte and Napstad
Development Achievement Center	Monthly	3 <sup>rd</sup> or 4 <sup>th</sup> Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Napstad
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Marcotte, Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 <sup>th</sup> Monday	Napstad and Land Cmr Courtemanche
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x year		Westerlund
Mille Lacs Watershed	10x year	3 <sup>rd</sup> Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Napstad
MN Rural Caucus	8x year	Varies	Niemi, Alt. Westerlund
Natural Resources Advisory Committee	8-10x year	2 <sup>nd</sup> Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 <sup>th</sup> Thursday	Napstad, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Napstad
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2 <sup>nd</sup> Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Marcotte, Alt. Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Napstad, Alt. Niemi
Snake River 1W1P Policy			Napstad, Alt. Niemi
Sobriety Court	Bi-Monthly	3 <sup>rd</sup> Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund